# Town of New Market **Council Agenda** Council Chambers Arthur L. Hildreth, Jr., Municipal Building

# Monday, September 16th, 2024, at 6:30 p.m.

### **SPECIAL MESSAGE TO THE PUBLIC:**

# INTERESTED CITIZENS NOT WISHING TO ATTEND THE MEETING IN PERSON MAY UTILIZE OUR LIVESTREAM BY ACCESSING THE TOWN OF NEW MARKET VIRGINIA **YOUTUBE CHANNEL:**

https://tinyurl.com/u427jww

### **TENTATIVE AGENDA**

### Call to order and establishment of a quorum

### Approval of the Agenda

#### **Consent Agenda:**

- 1) Minutes from the August 19th, 2024, Meeting of the New Market Town Council.
- 2) Minutes from the September 10<sup>th</sup>, 2024, Work Session of the New Market Town Council.
- 3) Financial Statements for August 2024

### Public Hearing: none

#### **Citizen Comments and Petitions:**

1. New Market Fire & Rescue Department representative

### Committee Reports: None

Staff Reports: Public Works Monthly Report- J.D. Fadley Planning Department Monthly Report – N. Garrison Public Safety Monthly Report - Chief Chris Rinker Events & Marketing Monthly Report – Savannah Frazier

### Action Items:

1. Discussion and consideration of ownership of the Town's secondary streets.

### **Mayor's Comments:**

1. Constitution Week Proclamation commemorating the signing of the Constitution of the United States on September 17th, 1787.

### **Council Comments:**

### **Staff Comments:**

### **Closed Meeting:**

Closed Session to consult with legal counsel regarding specific legal matters requiring the provision of legal advice by our attorney, as authorized by section 2.2-3711(A)(8) of the state code. The subject matter of the meeting is: Voluntary Settlement Agreement matters regarding Annexation.

Closed Session to discuss the performance and employment of specific local government personnel, as authorized by 2.2-3711(A)(1) of the Virginia Code. The subject matter of the meeting is the Town Manager.

### Adjournment

1 2 3 4	Minutes of the New Market Town Council Meeting Monday, August 19th, 2024								
4 5	6:30 pm								
5 6	The New Mark	et Town Council me	t in the Council Chambers of the	Arthur I					
7			y, August 19th, 2024 with the fo						
8	· 1	5	Vice-Mayor Peggy Harkness, B	•					
9			. Council member Scott Wymer						
10	mugnes, Duryr wuxm		. Counten member Scott () yiller	was absent.					
11	Mavor Bompia	ni called the meeting	g to order at 6:30 p.m. and establ	ished a					
12	quorum with 5 members present. The Pledge of Allegiance was recited in unison.								
13	Mayor Bompiani welcomed all visitors and guests.								
14									
15	Approval of the Agenda:								
16									
17	ē		e agenda as presented. Mr. Wa						
18		With no further dis	scussion, the motion was carrie	ed out with a					
19	unanimous 5-0 vote.								
20									
21	Mr. King	Aye	Mrs. Harkness	Aye					
22	Mrs. Hannah	Aye	Mr. Watkins	Aye					
23	Mr. Hughes	Aye							
24									
25 26	Concert A condex								
20 27	Consent Agenda:								
27	Mr King mov	ed to annrove the C	Consent Agenda which include	d the minutes					
20 29	0		New Market Town Council, ar						
30			f the New Market Town Coun						
31	financial statements f	0							
32									
33	Mr. Hughes se	conded the motion.	with no further discussion, th	e motion was					
34	carried out with a un	animous vote of 5-0	•						
35									
36	Mr. King	Aye	Mrs. Harkness	Aye					
37	Mrs. Hannah	Aye	Mr. Watkins	Aye					
38	Mr. Hughes	Aye							
39									
40									
41	Public Hearing: none								
42									
43 44									
44 45	Citizen Comments an	d Datitions: nona							
43 46	Unizen Comments an	iu i chiudiis. Ildiie							
40 47									
48									
49	<b>Committee Reports:</b>	none							
.,									

### 50 Staff Reports:

51 52

### 1. Public Works Department Monthly Report - Mr. J. D. Fadley

53 Mr. Fadley gave a power point presentation. The Public Works Department 54 repaired a water lateral leak at 162 West Old Cross Rd., 9550 S. Congress St., 9358 N. 55 Congress St., and completed the water tap for the poultry wastewater plant. He reported 56 the crew cleaned out the wet well at Stirewalt pump station. The Public Works assisted 57 with the set up for movie night in the park, as well as the Cross Roads Music Fest. They 58 also conducted their regular monthly maintenance tasks. The Water Department repaired 59 the air release at the River pump station. They troubleshooted and repaired Well #8, 60 which was not running. They cleaned and calibrated the pressure transducer on the 61 finished water tank at the water plant. They also checked the pump and valves at 62 Stirewalt pump station for blockage. They checked backup engines and generators for proper operation before the tropical storm. He stated that they started the annual lead and 63 64 copper testing and continue to work on the lead and copper ID program. A copy of the 65 presentation is on file with the minutes.

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### 2. Planning Department Monthly Report – Nathan Garrison

Mr. Garrison reported on permits that were approved such as a deck at 226
Periwinkle Ln., a ramp at 93 Authur Ln., outside set of stairs at 9344 John Sevier Rd.,
new house at 845 Clicks Ln., shed at 9733 S. Congress St., a porch roof at Sun Beau Dr.,
and a change of use at 195 Lee Hwy. for a new business.

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### 3. Public Safety Monthly Report - Chief Chris Rinker

Chief Rinker gave a power point presentation. There were 393 total calls for service, 150 extra patrols, and 6 foot patrols. Chief Rinker reported on some notable events such as assisting with police presence and traffic control for the July 5<sup>th</sup>, Independence Day Celebration, attending Public Safety Night at the New Market Rebels game, and provided police presence at the Congress Street Block Party. A copy of the presentation is on file with the minutes.

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### 4. Events & Marketing Monthly Report – Ms. Savannah Frazier

83 Ms. Savannah Frazier presented a power point presentation. Ms. Frazier reported 84 a great turnout for the Congress Street Summer Block Party. She expressed her 85 appreciation for the SJHS Generals Football team and their help with the kid's game area. 86 She reported there was a ribbon cutting at the This N That Dealz shop on S. Congress 87 Street. The NNO event was a success, and she gave appreciation to Officer Toman for 88 planning the event and thanked the sponsors. Other events such as Cross Roads Music 89 Fest and the Movie Night in the Park were well attended. The Town is set up with the 90 county wide marketing blitz at the VTC Clearbrook Welcome Center. Ms. Frazier 91 wrapped up her presentation with a list of upcoming events and projects that she is 92 working on. A copy of the presentation is on file with the minutes.

# 93

### 94 Action Items:

95 The first action item listed for discussion and consideration of the town's secondary

streets. Mr. Garrison presented a power point presentation to discuss the potential

97 ownership change of secondary streets from VDOT to the Town. These streets would

98 include John Sevier Rd. Cadet Rd, and other subdivision roads, but this does not include

99 primary streets such as North and South Congress Street, West Old Cross Rd., or Lee 100 Hwy. Mr. Garrison explained that towns less than 3500 in population can petition the General Assembly for ownership of their streets. He gave examples of other localities 101 102 that have done this. He explained that opting to own our secondary streets will allow New 103 Market to receive quarterly maintenance payments from the Commonwealth for 104 maintenance and repairs of streets and have more involvement in repairs. If we were to 105 do this the town would be responsible for maintenance repair of all streets related assets 106 to include sidewalks, culverts, snow plowing which we are currently doing, trimming and 107 mowing, street signs and other maintenance as needed. He stated that one thing we would 108 not be responsible for was stoplight engineering, as that is a part of the primary streets. 109 The town would be responsible for ensuring that the VDOT standards are met, and permit process done correctly. He explained that the town would have to have multiyear 110 111 contracts for milling and paving for larger projects. Mr. Garrison noted that a positive 112 thing is that there isn't any major infrastructure such as bridges or large culverts. The culvert at Shenandoah Dr. is in very good condition and note other culverts in town are in 113 114 good condition as well. Mr. Garrison discussed the financial aspect of owning our 115 secondary streets. The estimated amount, if we were to have ownership today, for FY25 116 would be \$278,562, which is 16.75 lane miles at \$16,625 per mile. Payments would be 117 provided quarterly through the Commonwealth. These funds would supplement the 118 General Fund for salaries, streetlights, snow plowing, equipment, paving, and permits. 119 Mr. Garrison presented paving examples and cost, as well as future needs to 120 accommodate the projects and responsibilities. In his presentation, Mr. Garrison had a 121 slide that laid out the process that would need to take place. He explained this is a long 122 process that requires a resolution therefore he is not looking for any action to be taken 123 tonight. Mr. Garrison explained each step in the process, and that if we were to start this 124 fall, we would have ownership by fall 2026. Mayor Bompiani opened the floor for 125 council questions. Mr. King inquired about the potential of the annual allotment 126 increasing each year. Mr. Garrison stated that to his knowledge it may go up 127 incrementally, but not much. Mrs. Harkness asked for clarification on the General Funds 128 category, if that was separate from the funds received for the street ownership. Mr. Garrison clarified that the general funds mentioned such as salaries, streetlights, etc. 129 130 would be a portion of the funds that come from the Commonwealth. Mr. King asked how 131 much we are currently being reimbursed by VDOT for plowing. Mr. Garrison stated that 132 he didn't have the number in front of him, but with the lack of snow of the past couple 133 years, it hasn't been much. Mr. Hughes inquired about the engineering costs and who 134 would incur those costs, as our roads are in need of repair. Mr. Garrison clarified that engineering costs would be the responsibility of the town. Mr. Hughes inquired about the 135 136 staffing needed for the increased workload, and Mr. Garrison stated that we estimate 137 needing at least one more staff member. Mayor Bompiani asked where the quotes for 138 paving come from, and Mr. Fadley, Public Works Director, stated it was from Adams 139 Construction/Asphalt. Mayor Bompiani noted that the equipment needed would help for 140 projects that the town currently works on. The Mayor reflected on lack of funds from VDOT that have been utilized to improve New Market's roads over the past couple of 141 years. Mr. Garrison stated that October would be the latest time frame to move forward. 142 143 The Mayor suggested a work session be scheduled to have more discussion prior to the 144 next Town Council meeting. 145

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147	The second action item	was the discussion a	nd consideration of an out-of-to	wn water tan				
148	1							
149	the property requested to be able to tap into the town's water system. He explained that							
150								
151	1 2 1							
152								
153	along with the connect	ion fees. Mrs. Harkne	ess inquired about what is involved	ved in this				
154	process. Mr. Garrison e	explained the process	, and that the town staff will be	installing and				
155								
156	of town water connections. Mr. Garrison responded with the costs for both, and explained							
157	it is customary for out-of-town connections to cost more.							
158								
159	Mrs Harkness moved t	to annrove the water	tap on Burkholder Lane, Tax M	an # 103-03-				
160		11	•	1				
161	058C, with a second from Mr. Hughes. With no further discussion the motion which passed on the following 5-0 roll call vote.							
	passed on the following	g 5-0 1011 call vole.						
162								
163	<b>N</b> <i>H</i> <b>T</b> <i>T</i> <b></b>							
164	Mr. King	Aye						
165	Mrs. Hannah	Aye	Mrs. Harkness	Aye				
166	Mr. Hughes	Aye	Mr. Watkins	Aye				
167								
168								
169			l consideration of Resolution #2					
170	resolution expressing g	gratitude to the New M	Market Aerie Fraternal Order of	Eagles for				
171	their generous donation	n of police e-bikes. M	layor Bompiani read the entire r	resolution and				
172	asked for the represent	atives of the New Ma	rket Fraternal Order of Eagles t	to receive their				
173	copy of the Resolution	and take photos.						
174		-						
175	Mrs. Harkness moved	to approve Resolution	n #256, with a second from Mr.	Hughes. With				
176		11	ed on the following 5-0 roll call	•				
177		re monon winen pass						
178	Mr. King	Aye						
179	Mrs. Hannah	Aye	Mrs. Harkness	Aye				
		•	Mr. Watkins	•				
180	Mr. Hughes	Aye	WIF. Watkins	Aye				
181								
182								
183	Mayor's Comments:							
184	Mayor Bompiani stated	d his thankfulness for	the rain that we are receiving.					
185								
186	<b>Council Comments:</b>							
187	Mr. Hughes gave his a	ppreciation for the po	lice department's organization	of the				
188	National Night Out. Ch	nief Rinker stated that	t Officer Toman and Ms. Frazie	r did all the				
189	work, and it was a grea	t turnout. Mrs. Harkr	ness stated the library appreciate	es being a part				
190	-		r Toman raised a significant an					
191	from local businesses.		C					
192								
192	Mr. Watkins complime	ented the Public Worl	s Department on keeping the partment on keeping the partment of the partment o	ark looking				
194	nice.		a zeparation on keeping the p	and rooking				
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195								

<ul> <li>tropical storms, project planning items, and he stated his appreciation for all the hard work.</li> <li>Chief Rinker stated he appreciated the citizens along Congress Street for their cooperation during the paving projects. He noted that VDOT did a good job too. The Mayor noted that the citizens did a great job of finding alternate parking. Chief Rinker said that there was a lot of communication done, and partnerships with local churches provide other parking alternatives during the paving project.</li> <li>Closed Session:</li> <li>At 7:16 p.m., Mrs. Harkness moved to recess into a closed meeting in order to discuss the performance and employment of a specific local government appointer as authorized by section 2.2-3711(A)(1) of the state code. The subject matter of the meeting is the New Market Fire Chief.</li> </ul>	informative. mments: ison noted that all staff have been very busy this past month from water leaks, torms, project planning items, and he stated his appreciation for all the hard here stated he appreciated the citizens along Congress Street for their on during the paving projects. He noted that VDOT did a good job too. The bited that the citizens did a great job of finding alternate parking. Chief Rinker there was a lot of communication done, and partnerships with local churches to ther parking alternatives during the paving project. ession: p.m., Mrs. Harkness moved to recess into a closed meeting in order to he performance and employment of a specific local government appointee, rized by section 2.2-3711(A)(1) of the state code. The subject matter of the	
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<ul> <li>198</li> <li>199</li> <li>200</li> <li>201 Staff Comments:</li> <li>202 Mr. Garrison noted that all staff have been very busy this past month from water leaks tropical storms, project planning items, and he stated his appreciation for all the hard work.</li> <li>205</li> <li>206 Chief Rinker stated he appreciated the citizens along Congress Street for their cooperation during the paving projects. He noted that VDOT did a good job too. The Mayor noted that the citizens did a great job of finding alternate parking. Chief Rinker said that there was a lot of communication done, and partnerships with local churches provide other parking alternatives during the paving project.</li> <li>211 Closed Session:</li> <li>213</li> <li>214 At 7:16 p.m., Mrs. Harkness moved to recess into a closed meeting in order to discuss the performance and employment of a specific local government appoint as authorized by section 2.2-3711(A)(1) of the state code. The subject matter of the meeting is the New Market Fire Chief.</li> </ul>	mments: ison noted that all staff have been very busy this past month from water leaks, torms, project planning items, and he stated his appreciation for all the hard her stated he appreciated the citizens along Congress Street for their on during the paving projects. He noted that VDOT did a good job too. The oted that the citizens did a great job of finding alternate parking. Chief Rinker there was a lot of communication done, and partnerships with local churches to ther parking alternatives during the paving project. ession: o.m., Mrs. Harkness moved to recess into a closed meeting in order to he performance and employment of a specific local government appointee, rized by section 2.2-3711(A)(1) of the state code. The subject matter of the	
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249	N. Garrison, Town Clerk	

Larry Bompiani, Mayor

### Minutes of the New Market Town Council Work Session Tuesday, September 10th, 2024 6:30 p.m.

The New Market Town Council met in the Council Chambers of the Arthur L. Hildreth, Jr., Municipal Building on Tuesday, September 10th, 2024, with the following members present: Mayor Larry Bompiani, Peggy Harkness, Daryl Watkins, Peter Hughes, Janice Hannah and Bob King. Council member Scott Wymer was absent.

The first item on the Work Session Agenda was a discussion of secondary street ownership. Mr. Garrison, Town Manager, requested to start with the second action item on the agenda which was the discussion of a budget amendment for FY 24-25. Mayor Bompiani agreed to start with the second action item. Mr. Garrison presented and discussed the ARPA budget summary, along with the FY 24-25 Budget Amendment 1. *(A copy of the first draft of the budget and the ARPA summary is on file with the packet)*. Mr. Garrison, along with Mrs. Teresa Green, Treasurer, answered any questions that the council members had in reference to the amendment.

The next action item was the discussion of secondary street ownership. Mr. Garrison, along with Mr. J.D. Fadley, Public Works Director, presented a summary sheet which recapped the presentation that was given during the Town Council meeting on August 19<sup>th</sup>, 2024. They discussed the overview, background of owning secondary streets, the scope of responsibility, the financial impact, and the future needs, along with the next steps. *(A copy of the Street Ownership Summary is on file with the packet)* 

At 7:30 p.m., Mr. Watkins made a motion to adjourn the work session. Mr. Hughes seconded the motion which carried on a unanimous 5-0 voice vote.

### Financial Statement Notes for Period Ending August 31,2024

# **GENERAL FUND**

481-001	American Rescue Plan (ARPA) Current month's expenditures include the final payment for the purchase of property on Congress Street, partial payment on a new pool cover, the costs of new office furniture for the new maintenance building and the costs of two new mowers.
496-001	<b>Capital Outlay – Public Works</b> Current month's expenditures include engineering fees, IT costs and electrical service for the new maintenance building.
496-005	Capital Outlay – Community Park Improvements Current month's expenditures include costs of the New Market

Community Center Planning Study.

# WATER/SEWER FUND

771-000 Capital Outlay – Water Department Current month's expenditures include the engineering fees for the new water tank project and costs of distribution system maintenance.

### 771-001 Capital Outlay – Sewer Department Current month's expenditures include the costs of repair parts for the Stirewalt pump station.

09/11/2024 3:12 PM

BALANCE SHEET WITH BUDGET COMPARISON AS OF AUG 31, 2024

#### Account Number

	ASSETS	
101000000 10200-002 10200-003 10200-004 10200-005	CASH CASH ON HAND CASH - PRIMIS CASH - PRIMIS MONEY MARKET CASH - TRUIST MONEY MARKET CASH - TRUIST	400.00 18585.87 150.57 2791755.78 46587.31
10200-006 105000000	LOAN ESCROW ACCOUNT MUNC BLDG PERPETUAL FUND	25854.21 69580.32
	TOTAL CASH	2952914.06
10700-001 107000000 11500-001 115000000 118000000 119000000	OTHER ASSETS ALLOWANCE FOR UNCOLLECT TAXES TAXES RECEIVABLE ALLOWANCE FOR UNCOLLECT TRASH ACCOUNTS RECEIVABLE PREPAID EXPENSES ADVANCE TO WATER/SEWER FUND	(37698.75) 315395.90 (6352.33) 159724.49 106865.56 177508.00
	TOTAL OTHER ASSETS	715442.87
	TOTAL ASSETS	3668356.93
	TOTAL ASSETS LIABILITIES & SURPLUS/DEFICIT	3668356.93
201000000 20400000 20500-002 20500-005 20500-006 20500-007 20500-009 20500-011 20500-012 20500-013 20500000 211000000	•	3668356.93 15310.47 1381.09 289673.89 (37.96) 11450.00 3270.00 2872.93 710.82 1193079.18 3600.00 107.50 20999.47

BALANCE SHEET WITH BUDGET COMPARISON AS OF AUG 31, 2024

Account Number

tes bes for for for an an an an an an an an	u, aa jaa kaa kaa kaa kaa jaa kaa jaa kaa jaa	
	SURPLUS/DEFICIT	
251000000	GENERAL FUND BALANCE	1875065.10
25200-001	RESERVE FOR FUTURE CAP PROJECT	315519.94
	CURRENT SURPLUS/DEFICIT	(64645.50)
	TOTAL SURPLUS/DEFICIT	2125939.54
	TOTAL LIABILITIES AND SURPLUS	3668356.93

Page 1

INCOME STATEMENT WITH BUDGET COMPARISON FOR THE PERIODS ENDING AUG 31, 2024

		CURRENT MONTH	* * * * * * * * ACTUAL	YEAR TO- ANNUAL BUDGET	DATE * * * * * * % OF BUDGET	THIS MTH- LAST YEAR	Y-T-D LAST YEAR
	INCOME				. Lan and and put any land has been been been hed put put any been put		
31100-001	CURRENT REAL ESTATE TAX	2080.68	7345.37	315000.00	2.33	1594,93	2238.23
31100-002	CURRENT PERSONAL PROPERTY T	46298.40	48238.15	190000.00	25.39	46208.65	47471.50
316000000	CURRENT UTILITY TAX	9454.39	19955.83	108000.00	18.48	3577.12	11449.78
319000000	PENALTY/INT. DELINQUENT TAX	522.35	2754.17	5000.00	55.08	369.14	662.45
321000000	BUSINESS AND PROFESSIONAL L	20.00	20.00	55000.00	.04	100.00	122.33
322000000	MOTOR VEHICLE LICENSE	890.00	2583.99	40000.00	6.46	825.01	1641.23
323000000	CIGARETTE TAX	0.00	13500.00	85500.00	15.79	3750.00	12750.00
33500-004	STATE SHARED SALES TAX	13231.70	25849.91	138385.00	18.68	14285.63	28303.28
33500-006	ROLLING STOCK TAX	4.88	4.88	7.00	69.71	.00	6.87
33500-013	STATE SHARED BANK STOCK TAX	0.00	.00	32000.00	.00	.00	.00
33500-014	POLICE DEPARTMENT STATE AID	0.00	.00	55060.00	.00	.00	.00
33500-017	FIRE PROGRAM FUNDS	0.00	.00	15000.00	.00	.00	.00
33500-019	VDOT SNOW REMVL CONTRACT FU	0.00	.00	35000.00	.00	.00	. 00
33500-020	AUTO RENTAL TAX	445.49	1039.15	5434.00	19.12	745.76	1524.06
33500-025	POLICE DONATIONS - REVENUES	501.00	6077.00	2500.00	243.08	882.99	1172,99
33500-029	VDOT GRANT E LEE HWY SIDEWA	0.00	.00	175000.00	.00	.00	.00
33500-035	VML RISK MANAGEMENT GRANT	0.00	.00	2000.00	. 00	.00	.00
33500-043	AMERICAN RESCUE PLAN (ARPA)	154394.57	169058.36	1328658.00	12.72	.00	11750.00
	ARPA LAW ENFORCE EQ GRANT	0.00	.00	92000.00	, 00	.00	.00
	P2P VEHICLE SHARE	0.00	42.89	130.00	32.99	,00	40.88
35100-001	COURT FINES & FORFEITURES	525.43	1133.32	5000.00	22.67	582.35	2028.23
35100-002	K-9 DONATIONS	0.00	.00	1000.00	. 00	.00	.00
35100-004	TRASH COLLECTION	15360.22	30504.56	179000.00	17.04	15314.82	30457.71
36100-001	INTEREST ON SAVINGS-MUNC BL	188.21	364.57	2105.00	17.32	189.09	365.51
361000000	INTEREST ON SAVINGS	5387.66	11014.32	65000.00	16.95	6686,69	12071.13
	INSURANCE RECOVERY	0.00	.00	.00	.00	8385.14	8385.14
	SALE OF PROPERTY/EQUIPMENT	0.00	.00	5000.00	.00	.00	.00
36300-002	CAPITAL RESERVES	0.00	.00	87213.00	.00	.00	.00
363000000	MISCELLANEOUS REVENUE	155.15	175.65	2500.00	7.03	79.50	117.25
36500-001	TRANSIENT OCCUPANCY TAX	22241.48	39389.13	148953.00	26.44	13000.68	27351.02
365000000	MEALS TAX	56546.42	132657.86	669614.00	19.81	62577.42	126365.09
368000000	ZONING & SUBDIVISION FEES	160.00	200.00	2120.00	9.43	170.00	220.00
37000-001	MISCELLANEOUS (PARK)	0.00	.00	1500.00	.00	.00	.00
371000000	CONSTRUCTION LOAN PROCEEDS	0.00	.00	.00	.00	.00	840000.00
384000000	POOL	2933.25	13087.06	35000.00	37.39	4834.60	18001.94
390000000	USER FEES	450.00	955.00	14555.00	6.56	430.00	900.00
39100-001	NMCC RENTALS	0.00	500.00	.00	,00	500.00	800.00
391000000	4TH OF JULY	0.00	.00	2500.00	.00	.00	.00
39200-001	CROSSROADS FEST MUSIC SERIE	869.81	869.81	5000.00	17.40	1670.00	1670.00
392000000	MARKETING & EVENTS REVENUE	0.00	.00	5000.00	.00	1390.00	1415.00
			· · · ·				

Page 2

#### INCOME STATEMENT WITH BUDGET COMPARISON FOR THE PERIODS ENDING AUG 31, 2024

		CURRENT MONTH	* * * * * * * * ACTUAL	YEAR TO- ANNUAL BUDGET	· DATE * * * * * % OF BUDGET	THIS MTH- LAST YEAR	Y-T-D LAST YEAR
	TOTAL INCOME	332661.09	527320.98	3910734.00	13.48	188149.52	1189281.62
	EXPENSES						
41300-001	GENERAL GOVERNMENT TOWN COUNCIL/PLANNING SALAR	0.00	.00	17300.00	.00	.00	.00
41300-002	ADMINISTRATIVE SALARIES	12463.63	20903.33	138200.00	15.13	4166.68	8333.36
41300-003		3991.09	7618.41	66000.00	11.54	682.90	765.44
41300-004		0.00	.00	6500.00	.00	815,00	815.00
41300-007			.00	20000.00	.00	.00	.00
41300-009	PRINTING/BINDING/STATIONARY	276.90	481.88	5500.00	8.76	571.00	571.00
41300-010	ADVERTISING	0.00	.00	6000.00	.00	371.48	828.80
41300-011		337.96	337.96	2500.00	13,52	915,98	915.98
41300-012		0.00	.00	45200.00	.00	.00	.00
41300-013	TOWN COUNCIL ELECTIONS	0.00	.00	2100.00	.00	.00	.00
41300-019		0.00	.00	10000.00	.00	.00	.00
41300-020	DRPT DEMO PROGRAM GRANT	0.00	11369.78	11400.00	99.73	.00	.00
	TOTAL GENERAL GOVERNMENT	17069.58	40711.36	330700.00	12.31	7523.04	12229.58
	FINANCIAL ADMINISTRATION						
41500-001	SALARIES	11389,95	19051.28	98000.00	19.44	8662.59	20176.20
41500-002	FRINGE BENEFITS	3453.73	6694.07	42000.00	15.94	3624,90	6543,23
41500-003	ATTORNEY FEES	1147.43	1147.43	35000.00	3.28	3696.30	3696.30
41500-004	AUDIT FEES	0.00	.00	13650.00	.00	,00	.00
41500-005	UTILITIES (TOWN HALL)	1414.64	2207.98	18000.00	12.27	1246.59	2562.87
		1384,77	5766,19	45000.00	12.81	6063.95	7254.17
41500-007		755.92	1508.09	10225.00	14.75	852.69	1581.76
	POSTAGE	8,29	8.29	4250.00	.20	287.81	291.23
	OFFICE SUPPLIES	593.23	668.23	5200.00	12.85	99.57	99.57
	MISCELLANEOUS	150.00	150.00	1000.00	15.00	34.73	34.73
	BANK FEES	1144.98	2494.21	6000.00	41.57	1403.70	3645.30
415000000	PART-TIME SALARIES	1565.17	2476.70	12600.00	19.66	.00	484.58
	TOTAL FINANCIAL ADMINISTRA	23008.11	42172.47	290925.00	14.50	25972.83	46369.94
	POLICE DEPARTMENT						
42100-001	SALARIES	42266.09	80779.50	428600.00	18.85	29655.36	63118.97
42100-002	FRINGE BENEFITS	13042.74	26000.99	187000.00	13.90	14777.93	29847.17
	COMMUNICATIONS	61,79	440.41	7850.00	5.61	378.67	423.67
	AUTO REPAIR	91.17	91.17	7500.00	1,22	887.24	887.24
42100-005	FUEL	1162.69	1162.69	19500.00	5.96	1344.17	1344.17
42100-006	CONTINUING EDUCATION	0.00	5040.00	13500.00	37.33	4340.00	4340.00

Page 3

INCOME STATEMENT WITH BUDGET COMPARISON FOR THE PERIODS ENDING AUG 31, 2024

		CURRENT MONTH	* * * * * * * * ACTUAL		DATE * * * * * % OF BUDGET		Y-T-D LAST YEAR
42100-007		1321.21		16500.00	13.62	1381.65	1824.46
42100-009	UNIFORMS MISCELLANEOUS	1466.22	1466.22	6500.00	22.56	.00	.00
42100-010	MISCELLANEOUS	127.01 5.98	127.01	1250.00	10.16	.00	.00
42100-011		5.98	5.98	10500.00	.06	. 743.10	743.10
	K-9 EXPENSE	332.71	332.71 1702.99	2000.00	16.64	162.69	162.69
42100-025		647.99	1702.99	3000.00	56.77	1172.99	1172.99
42100-029	VRSA RISK SHARING GRANT	0.00	.00	2000.00	.00	.00	.00
42100-030	CONTRACTUAL SERVICES	99.00	13614.76	14000.00	97.25	99.00	5420.95
421000000	PART-TIME SALARIES	0.00 99.00 330.00	750.00	6800.00	11.03	.00	.00
	TOTAL POLICE DEPARTMENT	60954.60	133761.89	726500.00	18.41 ·	54942.80	109285.41
	STREETS RECON & MAINTENANCE						
43100-001	SALARIES	19250.79	32592.96	166450.00	19.58	13000.08	25375.28
43100-002	SALARIES FRINGE BENEFITS MECHANICAL	7056.63	13551.13	79200.00	17.11	6373.89	12647.03
10100 000	MECHANICAL	877.85	877.85	20000.00	4.39	595.78	595.78
43100-004	MECHANICAL FUEL EXPENSES	877.85 2185.26	2185.26	22000.00	9,93	1575.46	1575.46
43100-005	SNOW REMOVAL	0 00	.00	5000.00	.00	.00	.00
43100-006	UTILITIES	703.18	958.50	15000.00	6.39	752.24	1212.18
43100-007	STREET LIGHTS	2249.96	2249.96	30000.00	7.50	2090,20	2090.20
43100-008	REPAIRS/SUPPLIES (GEN MAINT	2851.60	2851.60	20000.00	14.26	280,29	280.29
43100-009	REPAIRS/SUPPLIES (TOWN HALL	2499.81	2499.81	10000.00	25.00	322.33	322.33
43100-010	UNIFORMS MISCELLANEOUS	430.95	430.95	7199.00	5.99	785.71	981.99
43100-012	UNIFORMS MISCELLANEOUS HOUSEKEEPING (TOWN HALL) PART-TIME SALARIES	16.00	16.00	2000.00	.80	.00	.00
43100-013	HOUSEKEEPING (TOWN HALL)	250.00	250.00	5700.00	4.39	300.00	300.00
431000000	PART-TIME SALARIES	4317.01	7432.14	26000.00	28.59	3867.00	7042.00
	TOTAL STREET RECON AND MAI	42689.04	65896.16	408549.00	16.13	29942.98	52422.54
	SANITATION						
43200-003	WASTE COLLECTION	23970.31	24227.83	142300.00	17.03	11369.34	
43200-004	WASTE COLLECTION MISC (FUEL SURCHARGE)	0.00	.00		.00	.00	,00
43200-005	LANDFILL FEES	1617.13	1742.13	35700.00	4.88	1987.56	1987.56
	TOTAL SANITATION	25587.44	25969.96	179000.00	14.51	13356.90	24726.24
	CULTURE/RECREATION						
45100-001	COMMUNITY SUPT: DONATIONS	386.41	3386.41	15000.00	22.58	3377.80	7416.45
45100-002	COMMUNITY SUPT: PUBLIC SAFE	0.00	.00	15000.00	.00	.00	.00
45100-003	ECONOMIC DEVELOPMENT	0.00	.00	5000.00	.00	.00	.00
45100-004	TOWN WIDE ENHANCEMENT PROJE	0.00	.00	3000.00	.00	180.00	360.00
45100-006	MARKETING & EVENTS	2072.42	3025.29	50125.00	6.04	5977.99	6459.03
45100-007	CROSSROADS FEST MUSIC SERIE	2007.86	2007.86	16040.00	12.52	1670.00	1670.00

Page 4

INCOME STATEMENT WITH BUDGET COMPARISON FOR THE PERIODS ENDING AUG 31, 2024

					DATE * * * * * % OF BUDGET		
45100-009	FIREWORKS	6800.00	6800.00	14000.00	48.57	.00	.00
	TOTAL CULTURE/RECREATION	11266.69	15219.56	118165.00	12.88	11205.79	15905.48
	PARKS & RECREATION						
46100-001	POOL SALARIES	11495.80	22721.51	35000.00	64.92	10758.08	22001.36
46100-002	POOL SALARIES FRINGE BENEFITS	879.45	1738.21	2700.00		822.98	1683.06
46100-003	PARK UTILITIES	55.26	115.89		3.31	161,14	283,25
46100-004	POOL EXPENSES: UTILITIES	1414.06	1574.70			1283,20	2687.13
46100-005	POOL EXPENSES: CONCESSIONS	1576 71	1576.71	5200.00		1513.60	
46100-006		587.43	637.43			3446,71	
46100-007	POOL EXPENSES: POOL CHEMICA	12.99	12.99			3483.00	
46100-008	PARK SUPPLIES & MAINTENANCE	Q60 01	1246.11		6.23		
46100-000	MISCELLANEOUS	009.91	. 1240.11	500.00	.00	710134 00	.00
		0.00 71 40	.00	300,00	.00	.00	.00
46100-012	NMCC SALARIES NMCC UTILITIES	7.1.40 400-00	71.40	10000.00	.00	360.49	100 746 EQ
46100-014	NMCC UTILITIES	423,92	234,80	T0000.00	5.35	300.49	140.52
46100-015		0.00	375.00	6000.00		.00	.00
46100-016	NMCC MISCELLANEOUS	0.00	.00	500.00	.00	.00	.00
	TOTAL PARKS & REC	17386.93	30604.75	113400.00	26.99	22545.74	38967.72
	CARES ACT EXPENSES						
	TOTAL CARES ACT EXPENSES	0.00	.00	.00	. 00	.00	.00
48100-001	AMERICAN RESCUE PLAN (ARPA) AMERICAN RESCUE PLAN (ARPA)	154394.57	169058.36	1328658.00	12,72	1786.70	15628.05
48100-002	ARPA LAW ENFORCE EQ GRANT	0.00	.00	92000.00	.00	17228.35	17228.35
	TOTAL ARPA EXPENSES	154394.57	169058.36	1420658.00	11.90	19015.05	32856.40
	DEBT SERVICE						
49500-002	GEN OBLIG BOND SERIES 2023	0.00	.00	68231.00	.00	.00	.00
49500-003	LOAN PAYMENT - PW EQUIP	11803.02	11803.02	23606.00	50.00	.00	.00
	TOTAL DEBT SERVICE	11803.02	11803.02	91837.00	12.85	.00	.00

Page 5

		CURRENT MONTH	* * * * * * * ACTUAL	YEAR TO- ANNUAL BUDGET	DATE * * * * * % OF BUDGET	THIS MTH- LAST YEAR	Y-T-D LAST YEAR
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49600-001	CAPITAL OUTLAY PUBLIC WORKS	23405.71	23405.71	175000.00	13.37	.00	24000.00
49600-005	COMMUNITY PARK IMPROVEMENTS	5775.00	15265.95	20000.00	76.33	.00	.00
49600-006	CONTINGENCY	0.00	.00	7500.00	.00	.00	.00
496000000	ADMINISTRATIVE	0.00	18097.29	28500.00	63.50	.00	.00
	TOTAL CAPITAL OUTLAY	29180.71	56768.95	231000.00	24,58	.00	24000.00
	TOTAL EXPENSES	393340.69	591966.48	3910734.00	15.14	184505.13	356763.31
	PROFIT OR LOSS	60679.60-	64645.50-	.00	.00	3644.39	832518.31

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BALANCE SHEET WITH BUDGET COMPARISON AS OF AUG 31, 2024

#### Account Number

	ASSETS	
	03.01	
141000000	CASH CASH ON HAND	300.00
141000000	CASH - PRIMIS	145204.62
14200-002	CASH - PRIMIS MONEY MARKET	240398.56
14200-004	CASH - TRUIST MONEY MARKET	72488.81
14200-005	CASH - TRUIST	149680.27
14200-006		38106.28
	TOTAL CASH	646178.54
	OTHER ASSETS	
14700-001	ALLOWANCE FOR UNCOLLECT A/R	(74372.39)
147000000	WATER & SEWER RENTS RECEIVABLE	334430.02
155000000	ACCOUNTS RECEIVABLE	11696.52
158000000	PREPAID EXPENSES	27825.90
15900-001	BROADWAY WWTP PROJECT	2250000.00
15900-002	LAND	632375.55
159000000	PIPELINE AND PUMPSTATION	5203155.19
16000000	OFFICE EQUIPMENT	53885.14
16100-001	WATER & SEWER LINE EQUIPMENT	
16100-002	WATER & SEWER LINE EQUIP A/D	
161000000	WATER AND SEWER LINES	5311169.72
16200-001	WELL EQUIPMENT	68137.40
16200-002		(66713.48)
162000000	<b>"</b>	539137.79
163000000	WATER STORAGE TANK	141727.25
164000000	FILTRATION PLANT	3033524.47
16500-001	CONSTRUCTION IN PROGRESS	630756.60 3273868.27
165000000 166000000	SEWAGE DISPOSAL PLANT TRUCKS	138829.43
16700-001	ACCUM DEP - WATER & SEWER LINE	
16700-001	ACCUM DEP - WAIER & SEMER LINE ACCUM DEP - WELL & EQUIP	(343828.06)
16700-002	ACCUM DEP - WATER TANK	(343020.00) (141727.27)
16700-003	ACCUM DEP - FILTER PLANT	(1562765.50)
16700-004	ACCUM DEP - SEWER DISPOSAL PLT	(2586905.54)
16700-005	ACCUM DEP - EQUIPMENT, TRUCKS	(114227.64)
16700-000	ACCUM DEP - OFFICE EQUIP	(49766.29)
16700-008	ACCUM DEP - PIPELINE & PUMPSTA	(1245993.47)
16700-008	ACCUMULATED AMORTIZATION	(771429.97)
169000000	DEFERRED OUTFLOW OF RESOURCES	128776.00
170000000	DEFERRED OUTFLOWS ~ GLI	6861.00
~~~~~~	STRUCT OILDOND ONL	2201100

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BALANCE SHEET WITH BUDGET COMPARISON AS OF AUG 31, 2024

#### Account Number

TOTAL OTHER ASSETS	12210968.49
	·
TOTAL ASSETS	12857147.03

#### LIABILITIES & SURPLUS/DEFICIT

	LIABILITIES	
24100-003	LIABILITIES A/P COMP ABSENCES ACCOUNTS PAYABLE	25790.62
241000000	ACCOUNTS PAYABLE	7595.62
24200-001	WATER & SEWER OVERPAYS	(738.47)
242000000	WATER & SEWER DEPOSITS PAYABLE	
248000000		11146.88
249000000	DUE TO GENERAL FUND	177508.00
25000-003	2019 VRA LOAN PAYABLE	870000.00
25000-004	BOND PREMIUM (2019 VRA LOAN)	166337.29
25000-005	DEFERRED AMOUNT ON REFUNDING	46725.59
25100-002	2009 REVOLVING LOAN PAYABLE	
253000000		20332.00
255000000		325768.00
256000000	DEFERRED INFLOW OF RESOURCES	54988,00
257000000	DEFERRED INFLOWS - GLI	4129.00
		ban dari ban dan dan dan dari dari dari bari dan dari dari bari
	TOTAL LIABILITIES	2688539.67
	SURPLUS/DEFICIT	
28100-001	RESERVE FOR FUTURE CAP PROJECT	99770.07
281000000	WATER AND SEWER FUND BALANCE	9893146.10
		175691.19
	TOTAL SURPLUS/DEFICIT	10168607.36
	TOTAL LIABILITIES AND SURPLUS	12857147.03

Page 1

		CURRENT MONTH	* * * * * * * * ACTUAL	YEAR TO ~ ANNUAL BUDGET	DATE * * * * * % OF BUDGET	THIS MTH- LAST YEAR	Y-T-D LAST YEAR
	INCOME						
39100-001	SEWER SERVICE BILLING	105086.23	206255.62	1181000.00	17.46	107515.96	196618.08
391000000	WATER SERVICE BILLING	102260,66	195236.90	1016000.00	19.22	85863.09	167636.13
39200-001	SEWER CONNECTION FEES	0.00	.00	18000.00	.00	.00	3000.00
39200-002	WATER METER INCOME	0.00	785,97	3090.00	25.44	.00	.00
392000000	WATER CONNECTION FEES	0.00	6000.00	12000.00	50.00	.00	2000.00
393000000	CONNECTION FEES & RECONNECT	380.00	1034,18	11000.00	9.40	1042.51	1489.07
39400-004	AMERICAN RESCUE PLAN ACT (AR	0.00	.00	35500.00	.00	.00	.00
394000000	INTEREST EARNED ON SAVINGS	305.44	552.45	7771.00		427.95	780.32
39500-002	CAPITAL RESERVE FUNDS	0.00	.00	2070.00	.00	.00	.00
39600-001	LOAN PROCEEDS - WATER TANK	0.00	.00	4030000.00	.00	.00	.00
397000000	WATER/SEWER PENALTIES	1714.20	3762.69	23000.00	16.36	3704.11	
	TOTAL INCOME	209746.53	413627.81	6339431.00	6.52	198553.62	376669.68
	EXPENSES						
	WATER DEPARTMENT						
71000-001	SALARIES	20854.95	35008.15	183500.00	19.08	13411.79	26664.59
71000-002	FRINGE BENEFITS	7510.84	14502.95	87300.00	16.61	6873,16	13734.16
71000-003	WELL SYSTEM - UTILITIES	3625.15	3957.85	44300.00	8.93	4058.06	7257.50
71000-004	WELL SYSTEM - REPAIRS	18.97	18,97	5000.00	.38	289,22	289.22
71000-005	WELL SYSTEM - CHEMICALS	0.00	.00	27000.00	.00	.00	.00
71000-006	WATER TREATMENT PLANT UTILI	4172.20	4446.65	46000.00	9.67	4220.77	7852.07
71000-007	WATER METERS	0.00	.00	.00	.00	6139.99	6139.99
71000-008	TREATMENT PLANT SUP & MATLS	876.57	876.57	16000.00	5.48	326.44	326.44
71000-009	DISTRIBUTION SYSTEM SUPP &	3550.88	3550,88	22000.00	16.14	1032.03	1805.23
71000-010	VEHICLE REPAIRS & MAINTENAN	181.11	. 997.07	5000.00	19.94	927.02	927.02
71000-011	FUEL	544.21	544.21	8000.00	6.80	790.22	790.22
71000-012	WATER TREATMENT REPAIRS & M	216.20	216.20	12000.00	1.80	320.80	1797.92
71000-013	WATER TESTING (LAB)	0.00	.00	6000.00	.00	462.11	462.11
	ROAD CUTS AND REPAIRS	739.40	739,40	30000.00	2.46	.00	.00
71000-015	UNIFORMS	276.15	276.15	3600.00	7.67	59.77	59.77
71000-016	OUTSIDE CONTRACTED LABOR	600.00	1500.00	9000.00	16,67	.00	.00
71000-017	MISCELLANEOUS	0.00	24.00	1000.00	2.40	266.15	266.15
71000-018	PERMITS & DUES	40.00	3763.00	4000.00	94.08	400.00	3673.00
	- TOTAL WATER DEPARTMENT	43206.63	70422.05	509700.00	13.82	39577.53	72045.39
	WATER TREATMENT						
·	- TOTAL WATER TREATMENT	0.00	.00	.00	.00	.00	.00

Page 2

		CURRENT MONTH	* * * * * * * * ACTUAL	YEAR TO- ANNUAL BUDGET	DATE * * * * * % OF BUDGET	THIS MTH- LAST YEAR	Y-T-D LAST YEAR
					· · · · · · · · · · · · · · · · · · ·		
70000 001	SEWER DEPARTMENT	10000 /5	00170 00	110500 00	10 10	0000 07	17050 15
73000-001 73000-002	FRINGE BENEFITS	13828.65 4475.27	23179.28 8601.92	$119500.00 \\ 51000.00$	19.40 16.87	9009.07 4069.24	17859.15 8126.30
73000-002	LIFT STATION UTILITIES	1393.63	1576.33	25000.00	6.31	4009.24 2395.07	3409,78
73000-003		1080.73	1161.53	25000.00	4.65	1245.83	2344.32
	COLLECTION SYSTEM SUPP/MAT	4079.53	4565.58	12000.00	38.05	549.88	1614.18
	LIFT STATION REPAIRS/SUPPLI	0.00	4153.76	5000.00	83.08	.00	.00
73000-010	WATER TESTS (LAB)	0.00	.00	250.00	.00	.00	.00
73000-013	VEHICLE REPAIR AND MAINT	0.00	.00	5000.00	.00	.00	.00
73000-015	MISCELLANEOUS	0.00	.00	1000.00	.00	,00	.00
73000-016	PERMITS AND DUES	0.00	.00	500.00	.00	.00	.00
73000-017	BROADWAY TREATMENT COSTS	23655.00	28161.73	438416.00	6.42	20891.81	25534.97
	TOTAL SEWER DEPARTMENT	48512.81	71400.13	682666.00	10.46	38160.90	58888.70
	SEWAGE TREATMENT						
	TOTAL SEWAGE TREATMENT	0.00	.00	. 00	.00	.00	.00
	ADMINISTRATIVE AND GENERAL						
75000-001		21229.88	35564.73	220200.00	16.15	15320.82	33344.81
75000-002	FRINGE BENEFITS	6395.54	12322.00	96000.00	12.84	5386,58	9454.97
75000-003	ATTORNEY FEES	1147.43	1147.43	35000.00	3.28	3696.29	3696.29
75000-004	AUDIT FEES	0.00	.00	13650,00	.00	.00	.00
75000-005	OFFICE SUPPLIES	593.25	1160.75	5000.00	23,22	54.60	54.60
75000-006	POSTAGE	547.06	1087.81	7500.00	14.50	1209.72	1209.72
75000-007	VRSA INSURANCE	0.00	. ,00	45200.00	.00	.00	.00
75000-008	CONTINUING EDUCATION	0.00	.00	2500.00	.00	100.00	100.00
75000-009	CONTRACTUAL SERVICES	1016.75	7774.25	43000.00	18.08	5635.33	5971.33
75000-010	MISCELLANEOUS	0,00	.00 2672.13	776.00 2000.00	.00	.00 1436.54	.00 2607.62
75000-014 750000000	BANK FEES PART TIME SALARIES	1169.37 1565.17	2672.13	2000.00 12600.00	133.61 19.66	1430.54	3507.53 484.58
	AMERICAN RESCUE PLAN ACT (AR		2470.70		19.00 .00	.00	404.00
1000000	WARVICHN VEDOOR LINN HOI (NV		.00	55500.00		••••	.00
	TOTAL ADMIN AND GENERAL	33664.45	64205.80	518926.00	12.37	32839.88	57823.83
	DEBIT SERV - W & S BONDS						
	RLF FORCE MAIN/PUMP STATION	0.00	.00	126000.00	.00	.00	.00
	VRA GEN OBLIGN SERIES 2019B	0.00	.00	151003.00	.00	.00	.00
76000-013	LOAN - MISC EQUIPMENT	19568.00	19568.00	39136.00	50.00	.00	.00
	TOTAL DEBIT SERV W & S	19568.00	19568.00	316139.00	6.19	.00	.00

Page 3

		CURRENT MONTH	* * * * * * * * ACTUAL	YEAR TO- ANNUAL BUDGET	DATE * * * * * % OF BUDGET	THIS MTH- LAST YEAR	Y-T-D LAST YEAR
77100-001	CAPITAL OUTLAY SEWER DEPARTMENT	- 5810.35	5810.35	95500.00	6.08	.00	.00
77100-006	CIVIL ENGINEERING	0.00	.00	10000.00	.00	.00	.00
77100-007	WATER CONTINGENCY	0.00	.00	8000,00	.00	.00	.00
77100-008	SEWER CONTINGENCY	0.00	.00	8000.00	.00	.00	.00
77100-009	W/S ADMINISTRATION	0.00	.00	2500.00	.00	.00	.00
771000000	WATER DEPARTMENT	3741.29	6530.29	4188000.00	.16	6965.39	6965,39
	TOTAL CAPITAL OUTLAY	9551.64	12340.64	4312000.00	.29	6965.39	6965.39
	DEPRECIATION						
	TOTAL DEPRECIATION	0.00	.00	.00	.00	.00	.00
	TOTAL EXPENSES	154503.53	237936.62	6339431.00	3.75	117543.70	195723.31
	PROFIT OR LOSS	55243.00	175691.19	.00	.00	81009.92	180946.37

### **Street Ownership Summary from August 2024 Presentation**

**Overview:** At the August 2024 Council Meeting, a proposal was presented for the Town of New Market to take ownership of its secondary streets. This transition would enable the town to receive quarterly maintenance payments from the Commonwealth of Virginia, offering increased financial support for street upkeep and repairs.

**Background:** Currently, towns with populations over 3,500 can assume ownership of their streets directly, while smaller towns must petition the General Assembly. The proposal focuses on New Market taking responsibility for its secondary streets (e.g., John Sevier Road, Cadet cross streets, and subdivisions), with the aim of gaining state funding for street maintenance.

**Scope of Responsibility:** If New Market takes ownership, the town will manage all maintenance tasks, including sidewalks, culverts, snow plowing, street signs, paving, etc. However, primary streets and major infrastructure such as large culverts and bridges will remain under the purview of the Virginia Department of Transportation (VDOT). In-house crews will handle much of the maintenance, with larger projects being contracted out.

**Financial Impact:** For Fiscal Year 2025, the town would receive an estimated \$278,562 from the Commonwealth, covering 16.75 lane miles at \$16,625 per mile. These funds would supplement the general fund and support expenses such as salaries, street lighting, equipment, and paving.

### Examples:

- John Sevier Road (East Old Cross to Fairway Drive) \$133,000
- John Sevier Road (East Old Cross to north dead end) \$99,727
- Cadet Road \$157,527
- Lee Street \$99,727
- Stuart Street \$36,762
- Stonewall Street \$53,130
- Dixie Lane \$12,590
- Clark Street \$57,965

Estimated Pricing based on 20' wide road and 1.5" mill

**Future Needs:** The town will need to purchase additional equipment such as a roller and small milling machine (attaches to skid steer) for paving projects and a street sign inventory. The plan also proposes adding a full-time maintenance employee to handle street responsibilities.

# Next Steps:

- By October the Council needs to decide whether to proceed, and, if approved, legislation will be introduced at the state level.
- Throughout 2025/2026 staff will complete administrative processes, and Council will approve a resolution officially accepting the street system.
- By mid-2026, New Market would complete the ownership transfer and begin receiving quarterly payments.



# A PROCLAMATION ESTABLISHING SEPTEMBER 17 – 23, 2024 AS CONSTITUTION WEEK IN THE TOWN OF NEW MARKET, VIRGINIA

WHEREAS: September 17, 2024, marks the two hundred and thirty-sixth anniversary of the drafting of the Constitution of the United States of America by the Constitutional Convention; and

WHEREAS: It is fitting and proper to accord official recognition to this magnificent document and its memorable anniversary; and to the patriotic celebrations which will commemorate the occasion; and

WHEREAS: Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as Constitution Week,

NOW, THEREFORE I, Mayor Bompiani, by virtue of the authority vested in me as Mayor of the Town of New Market, Virginia, do hereby proclaim the week of September 17 through 23 as

# **CONSTITUTION WEEK**

And ask our citizens to reaffirm the ideals the Framers of the Constitution had in 1787 by vigilantly protecting the freedoms guaranteed to us through this guardian of our liberties, remembering that lost rights may never be regained.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the Town of New Market to be affixed this <u>16th</u> day of <u>September</u> of the year of our Lord two thousand <u>24</u>.

Signed \_\_\_\_\_ SEAL Attest \_\_\_\_\_

# MOTION FOR RECESS INTO CLOSED SESSION

This simple guide covers most, but not all, situations in which closed sessions are permitted. If the facts do not fit this guide, consult the Town Attorney before making the motion.

I move to recess into a closed meeting in order to...

<u>X</u> 1. Consult with **legal counsel** regarding specific legal matters requiring the provision of legal advice by our attorney, as authorized by section 2.2-3711(A)(8) of the state code.

The subject matter of the meeting is:

Voluntary Settlement Agreement matters regarding annexation

2. Consult with legal counsel and be briefed by staff members or consultants about actual or probable **litigation**, where such consultation or briefing in open meeting would adversely affect the local government's negotiating or litigating posture, as authorized by section 2.2-3711(A)(7) of the state code.

The subject matter of the meeting—and the litigation—is \_\_\_\_

<u>x</u> 3. Discuss the performance and employment of specific local government **personnel**, as authorized by section 2.2-3711(A)(1) of the state code.

#### The subject matter of the meeting is the Town Manager

4. Discuss the **hiring or appointment** of specific public officers, appointees, or employees, as authorized by section 2.2-3711(A)(1) of the state code.

\_\_\_\_\_ The subject matter is the hiring of a specific employee.

\_\_\_\_\_ The subject matter is the appointment of a specific public official.

5. Discuss the **acquisition of real property** for a public purpose, as authorized by section 2.2-3711(A)(3) of the state code.

The subject matter is the possible acquisition of real property for

[state purpose].

6. Discuss the **disposition of real property**, where discussion in an open meeting would adversely affect the negotiating strategy of the public body, as authorized by section 2.2-3711(A)(3).

The subject matter of the meeting is real estate owned by the local government.

7. Discuss the **relocation or expansion of business** or industry where no previous announcement has been made, as authorized by section 2.2-3711(A)(5) of the state code.

The subject matter is a business which has indicated an interest in relocating to here or expanding operations within this locality.

8. Discussion of the award of a public contract involving the expenditure of public funds, including interviews of bidders or offerors, and discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body, as authorized by section 2.2-3711(A)(29) of the state code. The subject matter of the meeting is \_\_\_\_\_\_

### CLERK: CERTIFY THIS MOTION ON ATTACHED. APPEND TO MINUTES.

23 of 24

I certify that I am the Clerk of the Town of New Market, Virginia, and that the foregoing is a true copy of a motion adopted by the Town Council of the Town of New Market, Virginia on this date, upon the following vote:

<u>AYE</u>	NAY	<u>ABSTAIN</u>	NOT <u>PRESENT</u>	<u>MEMBER</u>	MADE <u>MOTION</u>	<u>SECOND</u>
				Janice Hannah		
				Peggy Harkness		
				Peter Hughes		
				Bob King		
				Daryl Watkins		
				Scott Wymer		
				Larry Bompiani, Mayor*	·	
-	Date			Clerk		-

#### **CERTIFICATION RESOLUTION**

With respect to the just-concluded closed session, and to the best of each member's knowledge, (*i*) only public business matters lawfully exempted from open meeting requirements under The Virginia Freedom of Information Act and (*ii*) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the Town Council.

<u>AYE</u>	NAY	<u>ABSTAIN</u>	NOT <u>PRESENT</u>	<u>MEMBER</u>	MADE <u>MOTION</u>	<u>SECOND</u>
				Janice Hannah		
				Peggy Harkness		
				Peter Hughes		
				Bob King		
				Daryl Watkins		
				Scott Wymer		
				Larry Bompiani, Mayor*		
	Date			Clerk		

*Note:* Any member who does not intend to vote "aye" must so state prior to vote and indicate the substance of the departure that, in his judgment, has taken place. This statement must be recorded in the minutes.