

Town of New Market
Council Agenda
Council Chambers
Arthur L. Hildreth, Jr., Municipal Building

Monday, June 17th, 2024, at 6:30 p.m.

SPECIAL MESSAGE TO THE PUBLIC:

**INTERESTED CITIZENS NOT WISHING TO ATTEND THE MEETING IN PERSON MAY
UTILIZE OUR LIVESTREAM BY ACCESSING THE TOWN OF NEW MARKET VIRGINIA
YOUTUBE CHANNEL:
<https://tinyurl.com/u427jww>**

TENTATIVE AGENDA

Call to order and establishment of a quorum

Approval of the Agenda

Consent Agenda:

- 1) Minutes from the May 20th, 2024, Meeting of the New Market Town Council.
- 2) Financial Statements for May 2024

Public Hearing: Consideration of the release of various utility easements located on the property of 162 East Old Cross Road, including tax parcels identified as 103A1-(A)-89 and 103A1-(A)-89D.

Citizen Comments and Petitions:

- 1) Jeff Mongold, New Market Volunteer Fire & Rescue Department

**Any citizen who wishes to make a comment at this meeting may appear in person or may email
n.garrison@newmarketvirginia.com by 4:00 p.m. on Monday, June 17th, 2024.*

Committee Reports: None

Staff Reports: Public Works Monthly Report- J.D. Fadley
Planning Department Monthly Report – N. Garrison
Public Safety Monthly Report – Chief Chris Rinker
Events & Marketing Monthly Report – Savannah Frazier

Action Items:

1. Discussion and consideration of the release of various utility easements located on the property at 162 East Old Cross Rd.
2. Discussion and consideration of Ordinance #132 – Adoption of State Law.
3. Discussion and consideration of Ordinance #133 – Adoption of Annual Budget for FY 24-25.
4. Discussion and consideration of the proposed increase of utility account deposits, and reconnection fees.
5. Discussion and consideration of the proposed five (5) percent increase in both In-Town and Out-of-Town Water and Sewer User Rates.
6. Discussion and consideration of adding two free shelter reservations per year as an employee benefit.

Mayor's Comments:**Council Comments:****Staff Comments:****Closed Meeting:**

Closed Session as authorized by section 2.2-3711 (A)(8) of the state code to consult with legal counsel regarding specific legal matters requiring the provision of legal advice by our attorney. The subject matter of the meeting is the Voluntary Settlement Agreement matters regarding annexation.

Closed Session as authorized by section 2.2-3711(A)(8) of the state code to consult with legal counsel regarding specific legal matters requiring the provision of legal advice by our attorney. The subject matter of the meeting is the disposition of the Town's easement at the property located at 9771 South Congress Street.

Adjournment

1 **Minutes of the New Market**
2 **Town Council Meeting**
3 **Monday, April 15th, 2024**
4 **6:30 pm**
5

6 The New Market Town Council met in the Council Chambers of the Arthur L.
7 Hildreth, Jr. Municipal Building on Monday, April 15th, 2024 with the following
8 members present: Mayor Larry Bompiani, Vice-Mayor Peggy Harkness, Bob King, Peter
9 Hughes, and Daryl Watkins. Council member Janice Hannah was absent.

10
11 Mayor Bompiani called the meeting to order at 6:30 p.m. and established a
12 quorum with 5 members present. The Pledge of Allegiance was recited in unison.
13 Mayor Bompiani welcomed all visitors and guests.

14
15 **Approval of the Agenda:**

16
17 **Mr. Watkins moved to approve the agenda as presented. Mr. Hughes**
18 **seconded the motion. With no further discussion, the motion was carried out with a**
19 **unanimous 5-0 vote.**

20
21 **Mr. King** Aye **Mrs. Harkness** Aye
22 **Mr. Watkins** Aye **Mr. Wymer** Aye
23 **Mr. Hughes** Aye
24
25

26 **Consent Agenda:**

27
28 **Mr. King moved to approve the Consent Agenda which included the minutes**
29 **from the March 18th, 2024 meeting of the New Market Town Council and the March**
30 **2024 financial statement. Mr. Hughes seconded the motion, with no further**
31 **discussion, the motion was carried out with a unanimous vote of 5-0.**

32
33 **Mr. King** Aye **Mrs. Harkness** Aye
34 **Mr. Watkins** Aye **Mr. Wymer** Aye
35 **Mr. Hughes** Aye
36
37

38 **Public Hearing: none**
39
40

41 **Citizen Comments and Petitions:**

42 Business owner, Guy Good, talked about his continued issue with the residents parking
43 along Congress Street during business hours.
44

45 Mr. Jeff Mongold, representative for the New Market Fire and Rescue Department, gave
46 the monthly report and provided a power point presentation. He reported the call volume
47 and statistics for the month of March. They continue to run duty on Fridays, and training
48 on Thursdays, and have an average of seven volunteer members to staff the station. He
49 reported duty nights are still being completed on Thursdays and Fridays with an average

50 of seven volunteers. He gave a breakdown of the volunteer hours for running calls,
51 training, and fundraisers. He reported on the different types of training the volunteers
52 participated in. Mr. Mongold talked about the response from the volunteers and the
53 community during the wildfire on the mountain. He expressed how proud he was of the
54 volunteers for staffing the station for the duration of the wildfire. He explained that there
55 will be future discussions on how to respond to bigger fires such as this, as this is not
56 typical.

57
58

59 **Committee Reports: none**

60

61 **Staff Reports:**

62

63 **1. Public Works Department Monthly Report – Mr. J. D. Fadley**

64

65 Mr. Fadley gave a power point presentation. The Public Works Department
66 repaired a water leak at 34 W. Lee Hwy., a water main repair at 9670 Cadet Rd. They
67 fixed a sewer back up at 9427 John Sevier Rd., and 9357 N. Congress St, and a
68 disconnect of water and sewer service at 9276 N. Congress St. the concession stand, and
69 pool filter room were cleaned and getting ready for the pool season. The big pool has
70 been replastered and is up and running. They continue with normal daily maintenance of
71 the park, shelters, and mowing. The Water Department continues to work on the lead and
72 copper program. They replaced a filter in unit 2 control processor, and replaced and
73 calibrated the turbidity meter at SVA well. They completed a sonic test at both filter
74 systems, troubleshot issues with the SCATA system, rebuilt chlorine pump, and mowing.
75 A copy of the presentation is on file with the minutes.

75

76 **2. Planning Department Monthly Report – Nathan Garrison**

77

78 Mr. Garrison reported on permits that were approved such as sign permits for
79 interpretive signs. Mr. Garrison gave an update that the Community Center project is
80 moving forward with Frazier and Associates.

80

81

82 **3. Public Safety Monthly Report – Chief Chris Rinker**

83

84 Chief Rinker gave a power point presentation. There were 299 total calls for
85 service, 113 extra patrols, 6 foot patrols. Chief Rinker reported on the various community
86 outreach interactions, such as crime prevention tips and fraud awareness, along with
87 officer trainings that were completed. A copy of the presentation is on file with the
88 minutes. Chief Rinker recognized years of service of some of the officers. Officer Greg
89 Foss is celebrating 10 years of service, and Sgt. George Smoot is celebrating his 20 years
90 of service. Chief Rinker highlighted Police Week which is observed in May. Mayor
91 Bompiani and council members expressed their gratitude to the police department for
92 their continued dedication to the Town.

92

93 **4. Events & Marketing Monthly Report – Mrs. Amber Smoot**

94

95 Ms. Savannah Frazier was absent, and Mrs. Amber Smoot presented Ms. Frazier's
96 power point presentation. Mrs. Smoot made mention of Chief Rinker's years of service,
97 at almost 25 years. Mrs. Smoot reported that Ms. Frazier has been working on her
98 marketing materials, shop local incentives, and has attended trainings and meetings. A
99 copy of the presentation is on file with the minutes.

98

99

100 **Action Items:**

101 The action item to be discussed was the proposed Ordinance #129 to authorize
102 participation in the Police Assistant Act. Mr. Garrison explained that the Police Assistant
103 Act is a mutual aid agreement for the participating police departments to share resources
104 for nonemergency events, and calls. Mr. Bompiani asked if this is a new type of
105 agreement, and Chief Rinker gave a review of the different mutual aid agreements that
106 New Market participates in, but currently there aren't any for Rockingham County. Mr.
107 Bompiani agreed with the agreement.

108

109 Mrs. Harkness made a motion to approve Ordinance #129 to authorize participation in the
110 Police Assistance Act. Motion seconded by Mr. Hughes. Mr. Watkins asked if this will
111 impact our department by making us short-staffed. Chief Rinker explained that help is
112 only sent to other departments if we have an officer available.

113

114 Mr. King	Aye		
115 Mr. Watkins	Aye	Mrs. Harkness	Aye
116 Mr. Hughes	Aye	Mr. Wymer	Aye

117

118

119

120 **Mayor's Comments:**

121 Mayor Bompiani presented an Autism Awareness Month Proclamation.

122

123

124 **Council Comments:**

125 Chief Rinker noted that the FLOCK camera system is up and running. This system has
126 already been helpful in locating a stolen vehicle.

127

128 **Staff Comments: none**

129

130 **Closed Meeting: At 6:40 p.m., Mrs. Harkness made a motion to recess into Closed**
131 **Session to discuss the performance and employment of specific local government**
132 **personnel, as authorized by section 2.2-3711(A)(1) of the state code and to discuss**
133 **the hiring or appointment of specific public officers, appointees, or employees as**
134 **authorized by section 2.2-3711(A)(1). The subject matter is the appointment of a**
135 **Fire Chief of the New Market Fire and Rescue Squad. Mr. King seconded the**
136 **motion which passed on the following 5-0 roll call vote:**

137

138 Mr. King	Aye	Mrs. Harkness	Aye
139 Mr. Watkins	Aye	Mr. Wymer	
140 Mr. Hughes	Aye		

141

142 Mayor Bompiani gave a five-minute recess before the Closed Session began.

143

144 **At 8:15 p.m., Mr. Watkins made a motion to return from Closed Session and**
145 **read aloud the following Certification Resolution: With respect to the just-**
146 **concluded Closed Session and to the best of each member's knowledge, (i) only**
147 **public business matters lawfully exempted from open meeting requirements under**

148 **The Virginia Freedom of Information Act and (ii) only such public business matters**
149 **as were identified in the motion by which the closed meeting was convened were**
150 **heard, discussed or considered in the meeting by the Town Council. Mr. Hughes**
151 **seconded the motion which passed on the following 5-0 roll call vote:**

152
153 **Mrs. Harkness** **Aye** **Mr. Watkins** **Aye**
154 **Mr. King** **Aye** **Mr. Hughes** **Aye**
155 **Mr. Wymer** **Aye**

156
157

158 **Adjournment:**

159

160 **With no further business to discuss, at 8:16 p.m. Mr. King made a motion to**
161 **adjourn the meeting. Mr. Wymer seconded the motion, with no further discussion**
162 **the motion passed on a unanimous 5-0 voice vote.**

163
164

165

Larry Bompiani, Mayor

166

N. Garrison, Town Clerk

167

Draft

**Financial Statement Notes for
Period Ending May 31, 2024**

GENERAL FUND

- 481-001 American Rescue Plan (ARPA)**
Current month's expenditures include engineering costs for the East Lee Highway Sidewalk Project, vehicle graphics for a Public Safety vehicle, and a portion of the costs of Law Enforcement Policy software.
- 496-001 Capital Outlay – Public Works**
Current month's expenditures include ½ of the costs of a new street sweeper. Costs are split between General Fund and Water/Sewer Fund.
- 496-005 Capital Outlay – Community Park Improvements**
Current month's expenditures include costs of the New Market Community Center Planning Study.

WATER / SEWER FUND

- 771-000 Capital Outlay – Water Department**
Current month's expenditures include the costs of distribution system supplies and maintenance and ½ of the costs of a new street sweeper.

BALANCE SHEET WITH BUDGET COMPARISON
AS OF MAY 31, 2024

Account Number

A S S E T S

CASH

101000000	CASH ON HAND	400.00
10200-002	CASH - PRIMIS	18619.02
10200-003	CASH - PRIMIS MONEY MARKET	150.57
10200-004	CASH - TRUIST MONEY MARKET	2975766.47
10200-005	CASH - TRUIST	266773.04
10200-006	LOAN ESCROW ACCOUNT	25670.65
105000000	MUNC BLDG PERPETUAL FUND	69056.83

TOTAL CASH 3356436.58

OTHER ASSETS

10700-001	ALLOWANCE FOR UNCOLLECT TAXES	(37698.75)
107000000	TAXES RECEIVABLE	315395.90
11500-001	ALLOWANCE FOR UNCOLLECT TRASH	(6352.33)
115000000	ACCOUNTS RECEIVABLE	153025.75
118000000	PREPAID EXPENSES	80112.96
119000000	ADVANCE TO WATER/SEWER FUND	177508.00

TOTAL OTHER ASSETS 681991.53

TOTAL ASSETS 4038428.11

LIABILITIES & SURPLUS/DEFICIT

LIABILITIES

201000000	ACCOUNTS PAYABLE	16784.23
204000000	VRS WITHHOLDING	188.75
20500-002	DEFERRED PROPERTY TAXES	289673.89
20500-005	MISC PAYROLL WITHHOLDINGS	(79.33)
20500-006	UNEARNED REV - EVENTS/MARKETNG	9158.33
20500-007	UNEARNED REV - CROSSROADS FEST	2925.00
20500-009	UNEARNED REV - PARK EQUIPMENT	1972.93
20500-011	UNEARNED REV - MISC TRANS	630.82
20500-012	UNEARNED REV - ARPA FUNDS	1400599.89
20500-013	UNEARNED REV - NMCC DONATIONS	2700.00
20500-015	UNEARNED REV - PD/NNO	4678.23
205000000	INSURANCE WITHHOLDING	21.14
211000000	TAXES - PREPAYS	14973.29

TOTAL LIABILITIES 1744227.17

UNAUDITED

BALANCE SHEET WITH BUDGET COMPARISON
AS OF MAY 31, 2024

Account Number

	SURPLUS/DEFICIT	
251000000	GENERAL FUND BALANCE	1413066.97
25200-001	RESERVE FOR FUTURE CAP PROJECT	333617.23
	CURRENT SURPLUS/DEFICIT	547516.74

	TOTAL SURPLUS/DEFICIT	2294200.94
		=====
	TOTAL LIABILITIES AND SURPLUS	4038428.11

UNAUDITED

INCOME STATEMENT WITH BUDGET COMPARISON
FOR THE PERIODS ENDING MAY 31, 2024

	CURRENT MONTH	***** YEAR TO DATE ***** ACTUAL	ANNUAL BUDGET	% OF BUDGET	THIS MTH- LAST YEAR	Y-T-D LAST YEAR
INCOME						
31100-001	CURRENT REAL ESTATE TAX	104487.03	244878.32	301500.00	81.22	17008.11 151904.23
31100-002	CURRENT PERSONAL PROPERTY T	25235.86	145988.49	187000.00	78.07	6734.91 136127.67
316000000	CURRENT UTILITY TAX	10235.67	106297.95	108000.00	98.42	3358.65 73257.70
319000000	PENALTY/INT. DELINQUENT TAX	616.71	6718.02	5000.00	134.36	203.88 7934.11
321000000	BUSINESS AND PROFESSIONAL L	1084.44	63888.43	55000.00	116.16	1000.00 61929.08
322000000	MOTOR VEHICLE LICENSE	15812.09	26230.72	40000.00	65.58	6064.71 18254.68
323000000	CIGARETTE TAX	4500.00	80250.00	85500.00	93.86	7500.00 60330.10
33500-004	STATE SHARED SALES TAX	12598.78	140085.43	138385.00	101.23	13770.92 124303.16
33500-006	ROLLING STOCK TAX	0.00	6.87	7.00	98.14	.00 6.48
33500-013	STATE SHARED BANK STOCK TAX	39452.00	39452.00	24000.00	164.38	23424.00 23424.00
33500-014	POLICE DEPARTMENT STATE AID	0.00	41295.00	55060.00	75.00	.00 39361.71
33500-017	FIRE PROGRAM FUNDS	0.00	.00	15000.00	.00	.00 15000.00
33500-019	VDOT SNOW REMVL CONTRACT FU	7630.18	52910.18	44600.00	118.63	13500.00 37540.00
33500-020	AUTO RENTAL TAX	256.05	4875.04	5434.00	89.71	444.53 15421.32
33500-021	LOCAL LAW ENFORCEMENT BLK G	0.00	1056.00	.00	.00	.00 989.00
33500-024	DMV GRANT	0.00	.00	.00	.00	.00 743.18
33500-025	POLICE DONATIONS - REVENUES	0.00	6712.77	11391.00	58.93	.00 2200.00
33500-029	VDOT GRANT E LEE HWY SIDEWA	0.00	.00	175000.00	.00	.00 .00
33500-035	VML RISK MANAGEMENT GRANT	0.00	2000.00	2000.00	100.00	.00 2000.00
33500-043	AMERICAN RESCUE PLAN (ARPA)	10014.95	84446.93	1485047.00	5.69	8290.86 184981.30
33500-044	NMCC PLANNING GRANT	0.00	.00	50000.00	.00	.00 .00
33500-045	ARPA LAW ENFORCE EQ GRANT	0.00	8935.00	92000.00	9.71	.00 .00
33500-046	P2P VEHICLE SHARE	0.00	96.65	130.00	74.35	.00 .00
35100-001	COURT FINES & FORFEITURES	133.00	4439.12	5410.00	82.05	538.42 5522.40
35100-002	K-9 DONATIONS	0.00	500.00	1000.00	50.00	.00 953.00
35100-004	TRASH COLLECTION	15302.11	167325.10	179000.00	93.48	14235.47 150012.76
36100-001	INTEREST ON SAVINGS-MUNC BL	186.80	1972.52	2105.00	93.71	261.19 1776.43
361000000	INTEREST ON SAVINGS	5735.08	69026.95	65000.00	106.20	4838.94 38920.46
36200-001	INSURANCE RECOVERY	0.00	14467.78	13465.00	107.45	.00 .00
362000000	SALE OF PROPERTY/EQUIPMENT	0.00	9000.00	9000.00	100.00	.00 8942.00
363000000	MISCELLANEOUS REVENUE	1038.36	3332.60	2500.00	133.30	734.16 3415.90
36500-001	TRANSIENT OCCUPANCY TAX	15269.57	130948.81	148953.00	87.91	12210.07 110442.47
365000000	MEALS TAX	62758.74	617412.46	645614.00	95.63	61592.25 589217.22
368000000	ZONING & SUBDIVISION FEES	95.00	2160.00	2120.00	101.89	140.00 1915.00
37000-001	MISCELLANEOUS (PARK)	0.00	500.00	1500.00	33.33	.00 8445.00
37100-001	EQUIPMENT LOAN PROCEEDS	0.00	190000.00	190000.00	100.00	.00 .00
371000000	CONSTRUCTION LOAN PROCEEDS	0.00	840000.00	840000.00	100.00	.00 .00
384000000	POOL	4967.52	24592.66	35000.00	70.26	2694.25 16306.88
390000000	USER FEES	670.00	3800.00	14555.00	26.11	1045.00 4370.00
39100-001	NMCC RENTALS	1375.00	8325.00	.00	.00	700.00 9170.00
391000000	4TH OF JULY	0.00	3500.00	3500.00	100.00	.00 .00

UNAUDITED

INCOME STATEMENT WITH BUDGET COMPARISON
FOR THE PERIODS ENDING MAY 31, 2024

	CURRENT MONTH	* * * * * ACTUAL	Y E A R T O - ANNUAL BUDGET	DATE * * * * * % OF BUDGET	THIS MTH- LAST YEAR	Y-T-D LAST YEAR
39200-001 CROSSROADS FEST MUSIC SERIE	0.00	5870.53	6841.00	85.81	2366.66	5910.81
39200-002 FAIRWAY 5K	0.00	.00	.00	.00	.00	951.00
392000000 MARKETING & EVENTS REVENUE	2064.92	6283.26	4468.00	140.63	1621.98	4237.79
TOTAL INCOME	341519.86	3159580.59	5050085.00	62.56	204278.96	1916216.84
EXPENSES						
GENERAL GOVERNMENT						
41300-001 TOWN COUNCIL/PLANNING SALAR	0.00	8311.35	17300.00	48.04	.00	7926.87
41300-002 ADMINISTRATIVE SALARIES	7713.43	78488.17	84691.00	92.68	7429.68	124232.90
41300-003 FRINGE BENEFITS	3410.70	29328.17	42325.00	69.29	3576.23	44527.65
41300-004 CONTINUING EDUCATION	0.00	3468.98	6500.00	53.37	.00	6469.20
41300-007 SHENANDOAH TRAVEL COUNCIL	0.00	.00	24825.00	.00	.00	.00
41300-009 PRINTING/BINDING/STATIONARY	345.50	4064.36	5500.00	73.90	510.57	2477.51
41300-010 ADVERTISING	0.00	5486.13	5000.00	109.72	1719.24	5411.91
41300-011 MISCELLANEOUS	402.33	4607.72	2500.00	184.31	137.45	3399.26
41300-012 VRSA INSURANCE	0.00	31495.00	41040.00	76.74	.00	31507.50
41300-019 ANNEXATION EXPENSE	0.00	6037.50	10000.00	60.38	.00	.00
41300-020 DRPT DEMO PROGRAM GRANT	0.00	9617.28	9617.00	100.00	.00	9953.00
TOTAL GENERAL GOVERNMENT	11871.96	180904.66	249298.00	72.57	13373.17	235905.80
FINANCIAL ADMINISTRATION						
41500-001 SALARIES	7361.98	98540.09	103976.00	94.77	7305.46	87257.33
41500-002 FRINGE BENEFITS	3172.52	36475.57	39851.00	91.53	3487.36	38335.35
41500-003 ATTORNEY FEES	1715.77	25464.01	32019.00	79.53	1306.11	21438.89
41500-004 AUDIT FEES	0.00	13000.00	13000.00	100.00	.00	12375.00
41500-005 UTILITIES (TOWN HALL)	741.54	16247.62	18000.00	90.26	2227.72	17013.24
41500-006 CONTRACTUAL SERVICES	3995.37	39731.32	58000.00	68.50	1795.49	13149.93
41500-007 NEWSLETTER	756.15	8777.36	10225.00	85.84	332.75	6832.29
41500-008 POSTAGE	1156.90	3386.54	4250.00	79.68	1351.88	3853.09
41500-009 PRINTING & STATIONARY	0.00	.00	.00	.00	.00	1284.16
41500-010 OFFICE SUPPLIES	326.10	3368.48	4500.00	74.86	563.65	3461.49
41500-011 MISCELLANEOUS	100.00	493.56	1000.00	49.36	425.00	1101.46
41500-029 BANK FEES	1224.98	13989.81	17084.00	81.89	924.26	10862.84
415000000 PART-TIME SALARIES	821.26	5339.13	6335.00	84.28	781.63	7965.42
TOTAL FINANCIAL ADMINISTRATION	21372.57	264813.49	308240.00	85.91	20501.31	224930.49
POLICE DEPARTMENT						
42100-001 SALARIES	30130.94	381766.77	408200.00	93.52	28232.39	363527.76
42100-002 FRINGE BENEFITS	14814.27	165016.83	186700.00	88.39	13584.97	152109.15

UNAUDITED

INCOME STATEMENT WITH BUDGET COMPARISON
FOR THE PERIODS ENDING MAY 31, 2024

	CURRENT MONTH	* * * * * ACTUAL	Y E A R T O - ANNUAL BUDGET	DATE * * * * * % OF BUDGET	THIS MTH- LAST YEAR	Y-T-D LAST YEAR
42100-003 COMMUNICATIONS	728.99	4116.69	7850.00	52.44	526.90	5814.59
42100-004 AUTO REPAIR	857.83	5796.70	7500.00	77.29	.00	1791.12
42100-005 FUEL	1446.36	12790.90	19500.00	65.59	1432.78	13702.96
42100-006 CONTINUING EDUCATION	461.87	8487.38	12000.00	70.73	.00	7317.78
42100-007 SUPPLIES/MATERIALS/EVIDENCE	554.12	5617.40	16500.00	34.04	832.54	12325.62
42100-009 UNIFORMS	0.00	92.40	6500.00	1.42	.00	4870.38
42100-010 MISCELLANEOUS	188.99	1198.38	1250.00	95.87	.00	1086.90
42100-011 TECHNOLOGY	28.30	975.28	10500.00	9.29	.00	1868.32
42100-012 K-9 EXPENSE	448.08	1561.55	2000.00	78.08	262.34	976.43
42100-025 POLICE DONATIONS - EXPENDIT	0.00	7376.10	11313.00	65.20	70.08	2676.13
42100-027 LOLE GRANT EXPENDITURES	0.00	1487.16	.00	.00	.00	.00
42100-029 VRSA RISK SHARING GRANT	0.00	2000.00	2000.00	100.00	.00	2354.41
42100-030 CONTRACTUAL SERVICES	99.00	9252.97	13500.00	68.54	.00	10223.84
42100-031 INSURANCE RECOVERY EXPENSES	0.00	15754.60	14385.00	109.52	.00	.00
421000000 PART-TIME SALARIES	0.00	304.00	3344.00	9.09	.00	.00
TOTAL POLICE DEPARTMENT	49758.75	623595.11	723042.00	86.25	44942.00	580645.39
STREETS RECON & MAINTENANCE						
43100-001 SALARIES	11964.89	148193.47	162300.00	91.31	14864.87	184213.20
43100-002 FRINGE BENEFITS	6540.59	65438.66	77994.00	83.90	7442.59	84585.44
43100-003 MECHANICAL	8775.49	21997.57	20000.00	109.99	238.51	15754.00
43100-004 FUEL EXPENSES	1983.56	16364.29	20000.00	81.82	1762.21	17046.50
43100-005 SNOW REMOVAL	0.00	1859.30	5000.00	37.19	.00	2174.80
43100-006 UTILITIES	418.69	9816.13	15000.00	65.44	578.43	11821.58
43100-007 STREET LIGHTS	0.00	21254.24	27000.00	78.72	4481.09	25156.46
43100-008 REPAIRS/SUPPLIES (GEN MAINT	1974.15	9974.39	20000.00	49.87	26.80	15285.63
43100-009 REPAIRS/SUPPLIES (TOWN HALL	0.00	3387.81	10000.00	33.88	461.12	8149.68
43100-010 UNIFORMS	685.17	6483.72	7199.00	90.06	360.18	5196.23
43100-012 MISCELLANEOUS	62.20	1880.23	2000.00	94.01	144.21	2263.33
43100-013 HOUSEKEEPING (TOWN HALL)	729.61	2792.11	4388.00	63.63	375.00	3243.75
431000000 PART-TIME SALARIES	1883.26	12205.26	24700.00	49.41	3106.75	8559.13
TOTAL STREET RECON AND MAI	35017.61	321647.18	395581.00	81.31	33841.76	383449.73
SANITATION						
43200-003 WASTE COLLECTION	11770.47	126373.03	134000.00	94.31	10739.60	117825.46
43200-004 MISC (FUEL SURCHARGE)	0.00	.00	1000.00	.00	.00	.00
43200-005 LANDFILL FEES	2649.73	21662.70	43660.00	49.62	1809.78	24899.44
TOTAL SANITATION	14420.20	148035.73	178660.00	82.86	12549.38	142724.90
CULTURE/RECREATION						

UNAUDITED

INCOME STATEMENT WITH BUDGET COMPARISON
FOR THE PERIODS ENDING MAY 31, 2024

	CURRENT MONTH	***** ACTUAL	Y E A R T O - ANNUAL BUDGET	DATE * * * * * % OF BUDGET	THIS MTH- LAST YEAR	Y-T-D LAST YEAR
45100-001 COMMUNITY SUPT: DONATIONS	0.00	12461.58	18725.00	66.55	5793.48	30259.26
45100-002 COMMUNITY SUPT: PUBLIC SAFE	0.00	.00	15000.00	.00	2347.60	30497.89
45100-003 ECONOMIC DEVELOPMENT	5000.00	5000.00	5000.00	100.00	.00	5000.00
45100-004 TOWN WIDE ENHANCEMENT PROJE	34.66	2228.04	3172.00	70.24	102.00	11763.45
45100-006 MARKETING & EVENTS	9169.23	27027.09	45380.00	59.56	8369.99	26638.80
45100-007 CROSSROADS FEST MUSIC SERIE	423.30	10584.14	10540.00	100.42	.00	15880.09
45100-008 FAIRWAY 5K	0.00	.00	.00	.00	.00	951.00
45100-009 FIREWORKS	0.00	.00	803.00	.00	.00	6580.00
TOTAL CULTURE/RECREATION	14627.19	57300.85	98620.00	58.10	16613.07	127570.49
PARKS & RECREATION						
46100-001 POOL SALARIES	0.00	25398.38	33100.00	76.73	166.75	20970.28
46100-002 FRINGE BENEFITS	0.00	1942.95	2550.00	76.19	12.76	1660.15
46100-003 PARK UTILITIES	60.47	2056.07	3500.00	58.74	357.75	2457.16
46100-004 POOL EXPENSES: UTILITIES	160.64	8202.08	8000.00	102.53	718.51	6362.65
46100-005 POOL EXPENSES: CONCESSIONS	350.00	3483.01	5200.00	66.98	2056.74	3936.42
46100-006 POOL EXPENSES: REPAIRS & SU	526.29	7074.23	8000.00	88.43	1442.48	5851.71
46100-007 POOL EXPENSES: POOL CHEMICA	1318.74	9146.80	12000.00	76.22	803.23	5543.75
46100-008 PARK SUPPLIES & MAINTENANCE	5320.43	19033.58	20000.00	95.17	1664.78	21451.08
46100-010 FUEL	0.00	.00	.00	.00	.00	1633.79
46100-011 MISCELLANEOUS	0.00	2314.74	2365.00	97.87	60.00	60.00
46100-014 NMCC UTILITIES	234.68	7386.48	10000.00	73.86	954.73	9421.41
46100-015 NMCC SUPPLIES/MAINTENANCE	425.00	6169.02	6000.00	102.82	.00	3689.98
46100-016 NMCC MISCELLANEOUS	0.00	676.26	500.00	135.25	.00	.00
TOTAL PARKS & REC	8396.25	92883.60	111215.00	83.52	8237.73	83038.38
CARES ACT EXPENSES						
TOTAL CARES ACT EXPENSES	0.00	.00	.00	.00	.00	.00
AMERICAN RESCUE PLAN (ARPA)						
48100-001 AMERICAN RESCUE PLAN (ARPA)	10388.83	86056.36	1485047.00	5.79	8290.86	184981.30
48100-002 ARPA LAW ENFORCE EQ GRANT	0.00	24061.11	92000.00	26.15	.00	.00
TOTAL ARPA EXPENSES	10388.83	110117.47	1577047.00	6.98	8290.86	184981.30
DEBT SERVICE						

UNAUDITED

INCOME STATEMENT WITH BUDGET COMPARISON
FOR THE PERIODS ENDING MAY 31, 2024

	CURRENT	* * * * * Y E A R T O - D A T E * * * * *			THIS MTH-	Y-T-D
	MONTH	ACTUAL	ANNUAL BUDGET	% OF BUDGET	LAST YEAR	LAST YEAR
49500-002 GEN OBLIG BOND SERIES 2023	0.00	17396.17	17396.00	100.00	.00	.00
49500-003 LOAN PAYMENT - PW EQUIP	0.00	11803.02	11803.00	100.00	.00	.00
495000000 LOSS ON SALE OF PROPERTY	0.00	.00	.00	.00	.00	52274.22
TOTAL DEBT SERVICE	0.00	29199.19	29199.00	100.00	.00	52274.22

UNAUDITED

INCOME STATEMENT WITH BUDGET COMPARISON
FOR THE PERIODS ENDING MAY 31, 2024

	CURRENT MONTH	***** ACTUAL	Y E A R T O - ANNUAL BUDGET	DATE ***** % OF BUDGET	THIS MTH- LAST YEAR	Y-T-D LAST YEAR

CAPITAL OUTLAY						
49600-001 PUBLIC WORKS	84216.50	693629.18	1154660.00	60.07	69405.66	121255.40
49600-005 COMMUNITY PARK IMPROVEMENTS	12950.05	25965.80	64500.00	40.26	.00	11762.52
49600-006 CONTINGENCY	0.00	1256.59	15000.00	8.38	2650.00	3492.16
49600-011 PARK IMPROVEMENTS CARRYOVER	0.00	36840.00	40000.00	92.10	.00	.00
49600-013 PUBLIC SAFETY CARRYOVER	0.00	24000.00	24000.00	100.00	.00	.00
496000000 ADMINISTRATIVE	0.00	1875.00	2500.00	75.00	3939.86	58228.25
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TOTAL CAPITAL OUTLAY	97166.55	783566.57	1300660.00	60.24	75995.52	194738.33
	=====	=====	=====	=====	=====	=====
TOTAL EXPENSES	263019.91	2612063.85	4971562.00	52.54	234344.80	2210259.03
PROFIT OR LOSS	78499.95	547516.74	78523.00	697.27	30065.84-	294042.19-

UNAUDITED

BALANCE SHEET WITH BUDGET COMPARISON
AS OF MAY 31, 2024

Account Number

A S S E T S

CASH

141000000	CASH ON HAND	300.00
14200-002	CASH - PRIMIS	254103.34
14200-003	CASH - PRIMIS MONEY MARKET	35295.45
14200-004	CASH - TRUIST MONEY MARKET	72092.36
14200-005	CASH - TRUIST	137587.81
14200-006	LOAN ESCROW ACCOUNT	41955.72

	TOTAL CASH	541334.68
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OTHER ASSETS

14700-001	ALLOWANCE FOR UNCOLLECT A/R	(74372.39)
147000000	WATER & SEWER RENTS RECEIVABLE	334430.02
155000000	ACCOUNTS RECEIVABLE	11696.52
158000000	PREPAID EXPENSES	34939.19
15900-001	BROADWAY WWTP PROJECT	2250000.00
15900-002	LAND	632375.55
159000000	PIPELINE AND PUMPSTATION	5203155.19
160000000	OFFICE EQUIPMENT	53885.14
16100-001	WATER & SEWER LINE EQUIPMENT	204205.64
16100-002	WATER & SEWER LINE EQUIP A/D	(138742.63)
161000000	WATER AND SEWER LINES	5311169.72
16200-001	WELL EQUIPMENT	68137.40
16200-002	WELL EQUIPMENT A/D	(66713.48)
162000000	WELLS AND EQUIPMENT	539137.79
163000000	WATER STORAGE TANK	141727.25
164000000	FILTRATION PLANT	3033524.47
16500-001	CONSTRUCTION IN PROGRESS	630756.60
165000000	SEWAGE DISPOSAL PLANT	3273868.27
166000000	TRUCKS	138829.43
16700-001	ACCUM DEP - WATER & SEWER LINE	(2682921.16)
16700-002	ACCUM DEP - WELL & EQUIP	(343828.06)
16700-003	ACCUM DEP - WATER TANK	(141727.27)
16700-004	ACCUM DEP - FILTER PLANT	(1562765.50)
16700-005	ACCUM DEP - SEWER DISPOSAL PLT	(2586905.54)
16700-006	ACCUM DEP - EQUIPMENT, TRUCKS	(114227.64)
16700-007	ACCUM DEP - OFFICE EQUIP	(49766.29)
16700-008	ACCUM DEP - PIPELINE & PUMPSTA	(1245993.47)
16700-009	ACCUMULATED AMORTIZATION	(771429.97)
169000000	DEFERRED OUTFLOW OF RESOURCES	128776.00
170000000	DEFERRED OUTFLOWS - GLI	6861.00

UNAUDITED

BALANCE SHEET WITH BUDGET COMPARISON
AS OF MAY 31, 2024

Account Number

TOTAL OTHER ASSETS 12218081.78
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TOTAL ASSETS 12759416.46

LIABILITIES & SURPLUS/DEFICIT

LIABILITIES

24100-003	A/P COMP ABSENCES	25790.62
241000000	ACCOUNTS PAYABLE	7956.91
24200-001	WATER & SEWER OVERPAYS	(584.57)
242000000	WATER & SEWER DEPOSITS PAYABLE	36382.50
248000000	ACCRUED INTEREST PAYABLE	11146.88
249000000	DUE TO GENERAL FUND	177508.00
25000-003	2019 VRA LOAN PAYABLE	870000.00
25000-004	BOND PREMIUM (2019 VRA LOAN)	166337.29
25000-005	DEFERRED AMOUNT ON REFUNDING	46725.59
25100-002	2009 REVOLVING LOAN PAYABLE	942574.64
253000000	OPEB LIABILITY - GLI	20332.00
255000000	VRS NET PENSION LIABILITY	325768.00
256000000	DEFERRED INFLOW OF RESOURCES	54988.00
257000000	DEFERRED INFLOWS - GLI	4129.00

TOTAL LIABILITIES 2689054.86

SURPLUS/DEFICIT

28100-001	RESERVE FOR FUTURE CAP PROJECT	74770.07
281000000	WATER AND SEWER FUND BALANCE	9833570.06
	CURRENT SURPLUS/DEFICIT	162021.47

TOTAL SURPLUS/DEFICIT 10070361.60

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TOTAL LIABILITIES AND SURPLUS 12759416.46

UNAUDITED

INCOME STATEMENT WITH BUDGET COMPARISON
FOR THE PERIODS ENDING MAY 31, 2024

	CURRENT	* * * * *	Y E A R	T O -	DATE	* * * * *	THIS MTH-	Y-T-D
	MONTH	ACTUAL	ANNUAL BUDGET	%	OF BUDGET		LAST YEAR	LAST YEAR
INCOME								
39100-001	SEWER SERVICE BILLING	104285.72	1045283.97	1107700.00	94.37	85619.63	974730.49	
39100-011	INSURANCE RECOVERY	0.00	1020.65	.00	.00	.00	.00	
391000000	WATER SERVICE BILLING	90071.24	914713.70	954000.00	95.88	76347.01	857747.20	
39200-001	SEWER CONNECTION FEES	0.00	9000.00	6000.00	150.00	3000.00	12000.00	
39200-002	WATER METER INCOME	0.00	1301.01	515.00	252.62	785.97	3361.17	
392000000	WATER CONNECTION FEES	0.00	6000.00	4000.00	150.00	2000.00	14000.00	
393000000	CONNECTION FEES & RECONNECT	1128.83	9054.56	6000.00	150.91	951.36	8631.31	
39400-004	AMERICAN RESCUE PLAN ACT(AR	0.00	.00	.00	.00	28621.70	201070.77	
394000000	INTEREST EARNED ON SAVINGS	465.05	7025.50	7771.00	90.41	133.24	2001.93	
395000000	MISCELLANEOUS	0.00	3.46	.00	.00	.00	.00	
39600-001	LOAN PROCEEDS - WATER TANK	0.00	.00	4030000.00	.00	.00	.00	
39600-002	LOAN PROCEEDS - EQUIPMENT	0.00	315000.00	315000.00	100.00	.00	.00	
397000000	WATER/SEWER PENALTIES	2305.36	26433.22	23000.00	114.93	1546.09	20016.99	
	TOTAL INCOME	198256.20	2334836.07	6453986.00	36.18	199005.00	2093559.86	
EXPENSES								
WATER DEPARTMENT								
71000-001	SALARIES	13069.79	157085.54	174812.00	89.86	11019.95	110261.53	
71000-002	FRINGE BENEFITS	6940.60	73947.92	85242.00	86.75	5827.16	53112.31	
71000-003	WELL SYSTEM - UTILITIES	523.12	40858.81	44300.00	92.23	7211.11	41150.77	
71000-004	WELL SYSTEM - REPAIRS	544.75	3972.38	5000.00	79.45	11.55	5276.17	
71000-005	WELL SYSTEM - CHEMICALS	0.00	24190.81	27000.00	89.60	1032.62	3102.04	
71000-006	WATER TREATMENT PLANT UTILI	297.92	43672.62	46000.00	94.94	8401.27	44921.24	
71000-007	WATER METERS	0.00	11558.27	12000.00	96.32	3810.17	14803.30	
71000-008	TREATMENT PLANT SUP & MATLS	2428.18	9827.29	16000.00	61.42	608.98	16843.85	
71000-009	DISTRIBUTION SYSTEM SUPP &	1854.76	20593.79	25306.00	81.38	933.97	22759.93	
71000-010	VEHICLE REPAIRS & MAINTENAN	0.00	2845.93	3000.00	94.86	133.17	2614.67	
71000-011	FUEL	383.14	5969.45	7541.00	79.16	694.52	6449.45	
71000-012	WATER TREATMENT REPAIRS & M	0.00	8725.38	12000.00	72.71	.00	13055.37	
71000-013	WATER TESTING (LAB)	0.00	3723.13	6000.00	62.05	108.65	3600.54	
71000-014	ROAD CUTS AND REPAIRS	110.00	10213.86	30000.00	34.05	.00	28265.17	
71000-015	UNIFORMS	261.46	2390.17	1200.00	199.18	269.48	2520.62	
71000-016	OUTSIDE CONTRACTED LABOR	0.00	3450.00	9000.00	38.33	1600.00	12912.00	
71000-017	MISCELLANEOUS	34.89	933.88	1000.00	93.39	.00	1262.31	
71000-018	PERMITS & DUES	40.00	3953.00	4000.00	98.83	40.00	4263.00	
	TOTAL WATER DEPARTMENT	26488.61	427912.23	509401.00	84.00	41702.60	387174.27	

WATER TREATMENT

UNAUDITED

INCOME STATEMENT WITH BUDGET COMPARISON
FOR THE PERIODS ENDING MAY 31, 2024

	CURRENT MONTH	* * * * * ACTUAL	Y E A R T O - ANNUAL BUDGET	DATE * * * * * % OF BUDGET	THIS MTH- LAST YEAR	Y-T-D LAST YEAR
TOTAL WATER TREATMENT	0.00	.00	.00	.00	.00	.00
SEWER DEPARTMENT						
73000-001 SALARIES	8725.31	106063.52	115594.00	91.76	6826.83	81408.51
73000-002 FRINGE BENEFITS	4180.12	44404.90	50472.00	87.98	3204.76	35603.53
73000-003 LIFT STATION UTILITIES	182.32	22990.77	25000.00	91.96	3753.42	20001.73
73000-004 NF PUMP STATION UTILITIES	80.80	20356.32	25000.00	81.43	3847.91	21446.14
73000-005 COLLECTION SYSTEM SUPP/MAT	17.25	7138.45	12000.00	59.49	1116.07	14073.57
73000-007 LIFT STATION REPAIRS/SUPPLI	0.00	2930.97	5000.00	58.62	.00	6288.01
73000-010 WATER TESTS (LAB)	0.00	.00	250.00	.00	.00	78.93
73000-012 UNIFORMS	0.00	.00	500.00	.00	.00	.00
73000-013 VEHICLE REPAIR AND MAINT	523.80	2428.80	2000.00	121.44	.00	874.64
73000-014 FUEL	0.00	.00	500.00	.00	.00	.00
73000-015 MISCELLANEOUS	0.00	571.95	1000.00	57.20	126.34	417.40
73000-016 PERMITS AND DUES	0.00	80.00	500.00	16.00	.00	.00
73000-017 BROADWAY TREATMENT COSTS	37531.72	366129.99	424000.00	86.35	33215.52	330831.37
73000-031 INSURANCE RECOVERY EXPENSES	0.00	1366.61	1367.00	99.97	.00	.00
TOTAL SEWER DEPARTMENT	51241.32	574462.28	663183.00	86.62	52090.85	511023.83
SEWAGE TREATMENT						
TOTAL SEWAGE TREATMENT	0.00	.00	.00	.00	.00	.00
ADMINISTRATIVE AND GENERAL						
75000-001 SALARIES	13515.83	171792.35	180955.00	94.94	13355.22	189627.62
75000-002 FRINGE BENEFITS	5809.29	62303.85	58797.00	105.96	5942.01	71389.90
75000-003 ATTORNEY FEES	1715.76	25464.04	25000.00	101.86	1306.11	15979.42
75000-004 AUDIT FEES	0.00	13000.00	13000.00	100.00	.00	12375.00
75000-005 OFFICE SUPPLIES	319.97	3908.57	4000.00	97.71	827.11	5259.58
75000-006 POSTAGE	541.44	6510.24	7500.00	86.80	502.79	6196.41
75000-007 VRSA INSURANCE	0.00	30864.00	42500.00	72.62	.00	31507.50
75000-008 CONTINUING EDUCATION	0.00	800.00	2500.00	32.00	.00	100.00
75000-009 CONTRACTUAL SERVICES	996.00	29382.34	57000.00	51.55	1327.22	17271.31
75000-010 MISCELLANEOUS	20.00	20.00	700.00	2.86	.00	.00
75000-014 BANK FEES	1190.84	14014.97	12000.00	116.79	1044.33	12633.00
750000000 PART TIME SALARIES	821.24	5339.08	6335.00	84.28	781.62	7965.33
755000000 AMERICAN RESCUE PLAN ACT (AR	0.00	.00	.00	.00	28621.70	201070.77
TOTAL ADMIN AND GENERAL	24930.37	363399.44	410287.00	88.57	53708.11	571375.84
DEBIT SERV - W & S BONDS						

UNAUDITED

INCOME STATEMENT WITH BUDGET COMPARISON
FOR THE PERIODS ENDING MAY 31, 2024

	CURRENT MONTH	***** YEAR TO DATE ***** ACTUAL	***** YEAR TO DATE ***** ANNUAL BUDGET	***** % OF BUDGET	THIS MTH- LAST YEAR	Y-T-D LAST YEAR
76000-006 RLF FORCE MAIN/PUMP STATION	0.00	125676.60	126000.00	99.74	.00	125676.60
76000-011 VRA GEN OBLIGN SERIES 2019B	0.00	151768.75	151769.00	100.00	.00	147150.00
76000-013 LOAN - MISC EQUIPMENT	0.00	19568.00	19568.00	100.00	.00	.00
TOTAL DEBIT SERV W & S	0.00	297013.35	297337.00	99.89	.00	272826.60
CAPITAL OUTLAY						
77100-001 SEWER DEPARTMENT	0.00	95959.02	185720.00	51.67	53756.55	53756.55
77100-006 CIVIL ENGINEERING	0.00	.00	25000.00	.00	.00	.00
77100-007 WATER CONTINGENCY	0.00	1818.46	10000.00	18.18	.00	4901.00
77100-008 SEWER CONTINGENCY	0.00	.00	10000.00	.00	.00	.00
77100-009 W/S ADMINISTRATION	0.00	1875.00	2500.00	75.00	.00	.00
77100-015 SEWER DEPARTMENT CARRYOVER	0.00	.00	18707.00	.00	.00	15670.10
771000000 WATER DEPARTMENT	94107.69	410374.82	4280521.00	9.59	15826.28	345624.89
TOTAL CAPITAL OUTLAY	94107.69	510027.30	4532448.00	11.25	69582.83	419952.54
DEPRECIATION						
TOTAL DEPRECIATION	0.00	.00	.00	.00	.00	.00
TOTAL EXPENSES	196767.99	2172814.60	6412656.00	33.88	217084.39	2162353.08
PROFIT OR LOSS	1488.21	162021.47	41330.00	392.02	18079.39-	68793.22-

UNAUDITED



**NOTICE OF PUBLIC HEARING
TOWN OF NEW MARKET**

The Town of New Market will conduct a public hearing on Monday, June 17th at 6:30pm in the Council Chambers of the Arthur L. Hildreth, Jr. Municipal Building located at 9418 John Sevier Road, New Market, VA 22844. Members of the public are invited to attend and be heard. The hearing is for the consideration of the release of various utility easements located on the property of 162 East Old Cross Road, including tax parcels identified as 103A1-(A)-89 and 103A1-(A)-89D. Further information related to the easements, and easements that are proposed to remain on the property, may be reviewed at the Municipal Building during the hours between 7:30am – 4:00pm Monday through Friday.

**Adoption of State Law
Ordinance No. 132**

AT A REGULAR MEETING OF THE NEW MARKET TOWN COUNCIL, HELD ON TUESDAY, JUNE 17, 2024 AT 6:30 PM IN THE COUNCIL CHAMBERS OF THE ARTHUR L. HILDRETH, JR., MUNICIPAL BUILDING, NEW MARKET, VIRGINIA.

ORDINANCE to amend and supplement Article I, in General, of Chapter 58, Traffic and Vehicles of the Code of the Town of New Market, Virginia, as amended, by amending and re-ordaining Section 58-1, Adoption of State Law.

BE IT ORDAINED by the Town Council of the Town of New Market, Virginia, that Section 58-1, Adoption of State Law of Article 1, In General, of Chapter 58, Traffic and Vehicles, is hereby amended and is ordained to read and provide as follows:

Sec. 58-1 - Adoption of State Law

(a) Pursuant to that authority of the Code of Virginia Section 46.2-1313, all of the provisions and requirements of the laws of the Commonwealth contained in the Code of Virginia, Title 46.2, as amended, and in Code of Virginia Sections 18.2-266 – 18.2-273, as amended, except those provisions and requirements the violation of which constitutes a felony, and except those provisions and requirements which by their very nature can have no application to or within the Town, are hereby adopted and incorporated in this chapter by reference and made applicable within the Town. References to the expression “highways of the Commonwealth” contained in such provisions and requirements hereby adopted shall be deemed to refer to the streets, highways and other public ways within the Town. Such provisions and requirements are hereby adopted, mutatis mutandis, and made a part of this chapter as fully as though set forth at length in this section. It shall be unlawful for any person within the Town to violate or fail, neglect, or refuse to comply with any provision of Code of Virginia, Title 46.2 or Code of Virginia Sections 18.2-266 – 18.2-273, which are adopted by this section; provided, however that in no event shall the penalty imposed for the violation of any provision or requirement hereby adopted exceed the penalty imposed for a similar offense under the Code of Virginia, Title 46.2 or under the Code of Virginia Sections 18.2-266 – 18.2-273.

(b) Ordinances adopted hereunder incorporating by reference appropriate provisions of State Law before the effective date of such a law become effective on the effective date of the law and not before.

(c) All other Commonwealth of Virginia statutes and regulations incorporated into the ordinances of the Town are reincorporated, and all Town Code provisions incorporating the Commonwealth provisions are readopted. This reincorporation extends to statutes which have been amended and to Commonwealth statutes which have been repealed and recodified.

(d) All Town ordinances incorporating or referring to Commonwealth statutes or regulations are readopted and, if necessary, the ordinances are amended to reflect any amendments to or recodifications of the statutes or regulations

(e) All future amendments and recodifications of statutes and regulations incorporated into the ordinances of the Town are also incorporated in accordance with §1-220 of the Code of Virginia.

This ordinance is effective on “the first day of July,” 2024, within the meaning of Article 4, Section 13 of the Virginia Constitution.

Ordained this 17th day of June, 2024.

CERTIFICATE

The undersigned Mayor and Clerk of the Town Council of the Town of New Market, Virginia hereby certify that the foregoing constitutes a true and correct copy of an Ordinance adopted by the Town Council at a meeting held on June 17, 2024. A record of the roll-call vote by the Town Council is as follows:

<u>NAME</u>	<u>AYE</u>	<u>NAY</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Larry Bompiani, Mayor*				
Peggy Harkness				
Janice Hannah				
Peter Hughes				
Bob King				
Daryl Watkins				
Scott Wymer				

*Mayor Bompiani votes in the event of a tie

Date: June 17th, 2024

[SEAL]

ATTEST: _____
Larry Bompiani, Mayor
Town of New Market, Virginia

Nathan Garrison, Clerk
Town of New Market, Virginia

BUDGET AND APPROPRIATION ORDINANCE

ORDINANCE NO. 133

WHEREAS, under section 15.2-2503 of the Code of Virginia, and pursuant to The Code of the Town of New Market, Virginia, the Town of New Market (the “Town”) must adopt a budget for fiscal year 2024-2025 before July 1st, 2024 and

WHEREAS, the officers and heads of departments, offices, divisions, boards, commissions and agencies of the Town submitted estimates of the amount of money deemed to be needed during fiscal year 2024-2025 and

WHEREAS, on June 17, 2024, the Town Council of the Town (the “Council”) conducted a public hearing for citizen comment on the proposed budget after publication of a budget synopsis in accordance with section 15.2-2506 of the Code of Virginia and

WHEREAS, at least seven days have elapsed since that public hearing and

WHEREAS, the Council is of the opinion that the proposed budget should be adopted,

NOW, THEREFORE, be it ordained by the Council of the Town of New Market, Virginia that:

1. The proposed budget attached as Exhibit A including the adopted rates/fees and taxes for fiscal year 2024-2025 is adopted for the period beginning July 1, 2024 and ending June 30, 2025.
2. The spending recited in the budget is authorized and funds are accordingly appropriated, provided that any non-emergency project not specifically listed in the attached budget and costing over \$5,000 must receive (or have already received) Council approval prior to commencement.
3. In recognition of the fact that certain budgeted expenses may precede certain budgeted revenues in fiscal year 2024-2025, the Council authorizes the Mayor or the Town Manager, either of whom may act, to borrow funds on behalf of the Town in anticipation of revenues, upon the following terms:
 - A. Any such loan shall become due on or before June 30, 2024.
 - B. The interest rate on any such loan shall be commensurate with market rates available to municipal borrowers;
 - C. The principal amount of any such loan shall not exceed the amount of revenue anticipated in fiscal year 2024-2025 but uncollected as of the date of the loan.
 - D. All terms of the Public Finance Act and other applicable Federal, State and Local law are complied with.

4. This budget may be amended in accordance with Virginia Code section 15.2-2507. Any amendment which exceeds one percent of the total expenditures shown in the budget must be preceded by a noticed public hearing in accordance with section 15.2-2507. If circumstances require a transfer of budgeted spending authority for an item set forth in the budget from one department to another, the Council may make such a transfer, provided that the Town's overall appropriating and expenditures shall not be affected by the transfer.

5. Any funds appropriated in this budget to any Town department may be used as participating funds in any Federal Aid Programs for like purposes with prior approval of the Council.

Ordained this 17th day of June 2024.

CERTIFICATE

The undersigned Mayor and Clerk of the Town Council of the Town of New Market, Virginia hereby certify that the foregoing constitutes a true and correct copy of an Ordinance adopted by the Town Council at a meeting held on June 17, 2024. A record of the roll-call vote by the Town Council is as follows:

<u>NAME</u>	<u>AYE</u>	<u>NAY</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Larry Bompiani, Mayor*				
Peggy Harkness				
Janice Hannah				
Peter Hughes				
Bob King				
Daryl Watkins				
Scott Wymer				

*Mayor Bompiani votes in the event of a tie

Date: June 17th, 2024

[SEAL]

ATTEST: _____
 Larry Bompiani, Mayor
 Town of New Market, Virginia

 Nathan Garrison, Clerk
 Town of New Market, Virginia

FY24-25 Budget Draft

GENERAL FUND REVENUE			2022-2023	2023-2024	2024-2025	Changes
New Account	Old Account		Actual Revenue	Amended Budget	Proposed Budget	\$ Increase (Decrease)
General Property Taxes						
10-3110-2001	311-001	Real Estate Tax	\$286,930	\$301,500	\$315,000	\$13,500
10-3110-2002	311-002	Personal Property Tax	\$198,287	\$187,000	\$190,000	\$3,000
10-3110-2003	319-000	Penalties and Interest	\$8,825	\$5,000	\$5,000	\$0
General Property Taxes Total			\$494,043	\$493,500	\$510,000	\$16,500
Other Local Taxes						
10-3120-2017	365-000	Meals Tax	\$663,217	\$645,614	\$669,614	\$24,000
10-3120-2016	365-001	Transient Occupancy Tax	\$124,486	\$148,953	\$148,953	\$0
10-3120-2014	335-013	Bank Stock Tax	\$23,424	\$24,000	\$32,000	\$8,000
10-3120-2011	316-000	Utilities Tax	\$84,125	\$108,000	\$108,000	\$0
10-3120-2012	321-000	Business and Professional	\$62,104	\$55,000	\$55,000	\$0
10-3120-2013	322-000	Motor Vehicle	\$46,129	\$40,000	\$40,000	\$0
10-3120-2015	323-000	Cigarette Tax	\$71,580	\$85,500	\$85,500	\$0
Other Local Taxes Total			\$1,075,064	\$1,107,067	\$1,139,067	\$32,000
10-3130-2020	368-000	Zoning and Subdivision Fees	\$1,935	\$2,120	\$2,120	\$0
Zoning and Subdivision Fees Total			\$1,935	\$2,120	\$2,120	\$0
Intergovernmental Revenue						
10-3120-2010	335-004	State Shared Sales Tax	\$155,953	\$138,385	\$138,385	\$0
10-3220-2074	335-006	Rolling Stock Tax	\$7	\$7	\$7	\$0
10-3240-2080	335-014	Police Dept. Assistance	\$52,449	\$55,060	\$55,060	\$0
10-3240-2081	335-017	Fire Program Funds	\$15,000	\$15,000	\$15,000	\$0
10-3240-2082	335-019	VDOT Snow Removal Contractual Funds	\$37,540	\$44,600	\$35,000	(\$9,600)
10-3220-2072	335-020	Auto Rental Tax	\$15,985	\$5,434	\$5,434	\$0
	335-046	P2P Vehicle Share	\$138	\$130	\$130	\$0
10-3180-2062	335-025	Police Donations	\$2,901	\$11,391	\$2,500	(\$8,891)

FY24-25 Budget Draft

GENERAL FUND REVENUE			2022-2023	2023-2024	2024-2025	Changes
New	Old		Actual	Amended	Proposed	\$ Increase
Account	Account		Revenue	Budget	Budget	(Decrease)
10-3180-2069	351-002	K-9 Donations	\$953	\$1,000	\$1,000	\$0
10-3240-2084	335-031	Creative Communities Partnership Grant	\$0	\$0	\$0	\$0
10-3240-2085	335-035	VML Risk Mgmt Grant	\$2,000	\$2,000	\$2,000	\$0
10-3240-2086	335-037	Mixed Delivery Grant	\$0	\$0	\$0	\$0
10-3240-2087	335-038	Mix Del Grt Fiscal Agent Fees	\$0	\$0	\$0	\$0
10-3330-2097	335-040	Cares Act Funding	\$0	\$0	\$0	\$0
10-3330-2098	335-041	USDA Grant	\$0	\$0	\$0	\$0
	335-042	Game of Skills	\$0	\$0	\$0	\$0
Intergovernmental Revenue Total			\$282,925	\$273,007	\$254,516	(\$18,491)
10-3140-2030	351-001	Fines and Forfeitures	\$5,365	\$5,410	\$5,000	(\$410)
Fines and Forfeitures Total			\$5,365	\$5,410	\$5,000	(\$410)
Asset Revenue						
10-3150-2040	361-000	Interest on Savings	\$43,158	\$65,000	\$65,000	\$0
10-3150-2041	361-001	Municipal Bldg Acct. Interest	\$2,006	\$2,105	\$2,105	\$0
10-3410-2100	362-000	Sale of Equipment	\$8,942	\$9,000	\$5,000	(\$4,000)
		Donation of Property	\$0	\$0	\$0	\$0
10-3410-2101	362-001	Insurance Recovery	\$662	\$13,465	\$0	(\$13,465)
10-3180-2060	363-000	Miscellaneous Revenue	\$5,457	\$2,500	\$2,500	\$0
10-3410-2102	363-002	Capital Reserves	\$0	\$0	\$61,213	\$61,213
		From Hildreth Fund		\$6,000	\$6,000	
		Capital Reserves to Balance the Budget		\$61,213	\$20,000	
		Technology Reserve Fund		\$20,000		
Asset Revenue Total			\$60,225	\$92,070	\$161,818	\$69,748

FY24-25 Budget Draft

GENERAL FUND REVENUE			2022-2023	2023-2024	2024-2025	Changes
New Account	Old Account		Actual Revenue	Amended Budget	Proposed Budget	\$ Increase (Decrease)
		Sanitation				
10-3160-2050	351-004	Garbage Fees	\$165,928	\$179,000	\$179,000	\$0
		Sanitation Total	\$165,928	\$179,000	\$179,000	\$0
		Miscellaneous (Park)				
10-3180-2061	370-001		\$6,930	\$1,500	\$1,500	\$0
		Miscellaneous (Park) Total	\$6,930	\$1,500	\$1,500	\$0
		Pool				
10-3160-2052	384-000		\$28,284	\$35,000	\$35,000	\$0
		Pool Total	\$28,284	\$35,000	\$35,000	\$0
		User Fees				
10-3160-2051	390-000	Shelter Reservations	\$15,410	\$14,555	\$14,555	\$0
10-3160-2053	391-001	New Market Community Center Rentals				
		User Fees Total	\$15,410	\$14,555	\$14,555	\$0
		Marketing and Events				
10-3180-2063	392-000	Marketing and Events	\$4,788	\$4,468	\$5,000	\$532
10-3180-2064	392-001	Crossroads Fest Music Series	\$5,911	\$6,841	\$5,000	(\$1,841)
10-3180-2065	392-002	Fairway 5K	\$951	\$0	\$0	\$0
10-3180-2066	392-003	Revenues for Park Equipment	\$0	\$0	\$0	\$0
10-3180-2068	391-000	Independence Day Celebration	\$2,620	\$3,500	\$2,500	(\$1,000)
		Marketing and Events Total	\$14,269	\$14,809	\$12,500	-\$2,309

FY24-25 Budget Draft

GENERAL FUND EXPENDITURES			2022-2023	2023-2024	2024-2025	Changes
New Account	Old Account		Actual Expenses	Amended Budget	Proposed Budget	\$ Increase (Decrease)
<i>General Government</i>						
10-4130-3104	413-001	Town Council/Plan Comm. Salaries	\$16,497	\$17,300	\$17,300	\$0
10-4130-3101	413-002	Administrative Salaries	\$135,011	\$84,691	\$138,200	\$53,509
10-4130-3201	413-003	Fringe Benefits	\$48,419	\$42,325	\$66,000	\$23,675
10-4130-3504	413-004	Continuing Education	\$7,355	\$6,500	\$6,500	\$0
10-4130-3511	413-007	Shenandoah Co. Tourism Council	\$24,897	\$24,825	\$20,000	(\$4,825)
10-4130-3510	413-009	Printing/Binding/Stationary	\$3,762	\$5,500	\$5,500	\$0
10-4130-3501	413-010	Advertising	\$6,839	\$5,000	\$6,000	\$1,000
10-4130-3506	413-011	Miscellaneous	\$4,560	\$2,500	\$2,500	\$0
10-4130-3520	413-012	VRSA Insurance incl. worker's comp & gen liab. gen gov't and parks	\$41,248	\$41,040	\$45,200	\$4,160
10-4130-3521	413-013	Town Council Elections	\$1,950	\$0	\$2,100	\$2,100
10-4130-3522	413-019	Annexation Expense	\$0	\$10,000	\$10,000	\$0
10-4130-3523	413-020	DRPT Demo Program Grant (Transit Project)	\$9,953	\$9,617	\$11,400	\$1,783
General Government Total			\$300,492	\$249,298	\$330,700	\$81,402

FY24-25 Budget Draft

GENERAL FUND EXPENDITURES		2022-2023	2023-2024	2024-2025	Changes
New Account	Old Account	Actual Expenses	Amended Budget	Proposed Budget	\$ Increase (Decrease)
<i>Financial Administration</i>					
10-4150-3101	415-001	Salaries	\$94,723	\$103,976	\$98,000 (\$5,976)
10-4150-3102	415-000	Part Time Salaries	\$8,750	\$6,335	\$12,600 \$6,265
10-4150-3201	415-002	Fringe Benefits	\$41,835	\$39,851	\$42,000 \$2,149
10-4150-3502	415-003	Attorneys Fees	\$30,913	\$32,019	\$35,000 \$2,981
10-4150-3503	415-004	Audit Fees	\$12,375	\$13,000	\$13,650 \$650
10-4150-3513	415-005	Utilities (town hall)	\$18,202	\$18,000	\$18,000 \$0
10-4150-3301	415-006	Contractual Services	\$26,047	\$58,000	\$45,000 (\$13,000)
10-4150-3508	415-007	Newsletter	\$7,870	\$10,225	\$10,225 \$0
10-4150-3509	415-008	Postage	\$4,332	\$4,250	\$4,250 \$0
10-4150-3601	415-010	Office Supplies	\$4,458	\$4,500	\$5,200 \$700
10-4150-3506	415-011	Miscellaneous	\$1,348	\$1,000	\$1,000 \$0
10-4150-3507	415-029	Bank Fees	\$12,192	\$17,084	\$6,000 (\$11,084)
Financial Administration Total			\$263,047	\$308,241	\$290,925 (\$17,316)

FY24-25 Budget Draft

GENERAL FUND EXPENDITURES		2022-2023	2023-2024	2024-2025	Changes	
New Account	Old Account	Actual Expenses	Amended Budget	Proposed Budget	\$ Increase (Decrease)	
<i>Public Safety</i>						
10-4210-3101	421-001	Salaries	\$393,931	\$408,200	\$428,600	\$20,400
10-4210-3102	421-000	Part Time Salaries	\$0	\$3,344	\$6,800	\$3,456
10-4210-3201	421-002	Fringe Benefits	\$187,500	\$186,700	\$187,000	\$300
10-4210-3514	421-003	Communications / Utilities	\$6,319	\$7,850	\$7,850	\$0
10-4210-3603	421-004	Auto Repair	\$2,028	\$7,500	\$7,500	\$0
10-4210-3604	421-005	Fuel	\$16,569	\$19,500	\$19,500	\$0
10-4210-3504	421-006	Continuing Education	\$7,988	\$12,000	\$13,500	\$1,500
10-4210-3602	421-007	Supplies/ Materials/ Evidence	\$14,482	\$16,500	\$16,500	\$0
10-4210-3512	421-009	Uniforms	\$5,578	\$6,500	\$6,500	\$0
10-4210-3506	421-010	Miscellaneous	\$1,127	\$1,250	\$1,250	\$0
10-4210-3531	421-011	Technology	\$1,868	\$10,500	\$10,500	\$0
10-4210-3301	421-030	Contractual Services	\$10,854	\$13,500	\$14,000	\$500
10-4210-3103	421-024	DMV Expenditures (overtime and equipment)	\$0	\$0	\$0	\$0
10-4210-3507	421-025	Police Donations - Expenditures	\$2,676	\$11,313	\$3,000	(\$8,313)
10-4210-3509	421-012	K-9 Expense	\$1,029	\$2,000	\$2,000	\$0

FY24-25 Budget Draft

GENERAL FUND EXPENDITURES			2022-2023	2023-2024	2024-2025	Changes
New Account	Old Account		Actual Expenses	Amended Budget	Proposed Budget	\$ Increase (Decrease)
10-4210-3511	421-029	VML Risk Mgmt Grant Expense	\$2,354	\$2,000	\$2,000	\$0
	421-031	Insurance Recovery Expenses		\$14,385	\$0	(\$14,385)
		Public Safety Total	\$654,304	\$723,042	\$726,500	\$3,458

FY24-25 Budget Draft

GENERAL FUND EXPENDITURES			2022-2023	2023-2024	2024-2025	Changes
New Account	Old Account		Actual Expenses	Amended Budget	Proposed Budget	\$ Increase (Decrease)
<i>Public Works</i>						
10-4310-3101	431-001	Salaries	\$198,802	\$162,300	\$166,450	\$4,150
10-4310-3102	431-000	Part Time Salaries	\$11,937	\$24,700	\$26,000	\$1,300
10-4310-3201	431-002	Fringe Benefits	\$92,749	\$77,994	\$79,200	\$1,206
10-4310-3603	431-003	Mechanical	\$17,064	\$20,000	\$20,000	\$0
10-4310-3604	431-004	Fuel Expenses	\$22,606	\$20,000	\$22,000	\$2,000
10-4310-3605	431-005	Snow Removal	\$2,175	\$5,000	\$5,000	\$0
10-4310-3513	431-006	Utilities	\$12,451	\$15,000	\$15,000	\$0
10-4310-3515	431-007	Street Lights	\$29,510	\$27,000	\$30,000	\$3,000
10-4310-3606	431-008	Repairs/Supp. (Gen. Maint.)	\$18,671	\$20,000	\$20,000	\$0
10-4310-3607	431-009	Repairs/Supp. (Town Hall)	\$8,794	\$10,000	\$10,000	\$0
10-4310-3512	431-010	Uniforms	\$6,830	\$7,199	\$7,199	\$0
10-4310-3506	431-012	Miscellaneous	\$2,263	\$2,000	\$2,000	\$0
10-4310-3505	431-013	Housekeeping (Town Hall)	\$4,172	\$4,388	\$5,700	\$1,313
		Public Works Total	\$428,025	\$395,580	\$408,549	\$12,969

FY24-25 Budget Draft

GENERAL FUND EXPENDITURES			2022-2023	2023-2024	2024-2025	Changes
New Account	Old Account		Actual Expenses	Amended Budget	Proposed Budget	\$ Increase (Decrease)
<i>Cultural and Economic Development</i>						
10-4510-3401	451-001	Community Support: Donations	\$36,532	\$18,725	\$15,000	(\$3,725)
		New Market Area Library	\$12,000			
		New Market Rebels Baseball	\$3,000			
		Façade Enhancement	\$0			
10-4510-3402	451-002	Community Support: Public Safety	\$54,996	\$15,000	\$15,000	\$0
		VA Dept of Fire Program Funds	\$15,000			
		New Market Volunteer Fire/Rescue (ARPA funded)	\$0			
10-4510-3403	451-003	Economic Development	\$5,000	\$5,000	\$5,000	\$0
		RevUp	\$5,000			
10-4510-3404	451-004	Town Wide Enhancement Projects	\$11,763	\$3,172	\$3,000	(\$172)
10-4510-3406	451-006	Marketing and Events	\$37,016	\$45,380	\$50,125	\$4,745
10-4510-3407	451-007	Crossroads Fest Music Series	\$16,530	\$10,540	\$16,040	\$5,500
10-4510-3408	451-008	Fairway 5K	\$951	\$0	\$0	\$0
10-4510-3409	451-009	Fireworks	\$0	\$803	\$14,000	\$13,197
		Fire Works, Fire Marshal, Permit, Facilities Agreement				
10-4510-3410	451-013	Mixed Delivery Grant Expenditures (CCLC)	\$0	\$0	\$0	\$0
		Cultural and Economic Development Total	\$175,319	\$98,620	\$118,165	\$19,545

FY24-25 Budget Draft

GENERAL FUND EXPENDITURES		2022-2023	2023-2024	2024-2025	Changes	
New Account	Old Account	Actual Expenses	Amended Budget	Proposed Budget	\$ Increase (Decrease)	
<i>Parks and Recreation</i>						
10-4610-3102	461-001	Pool Salaries	\$30,450	\$33,100	\$35,000	\$1,900
10-4610-3201	461-002	Fringe Benefits	\$2,385	\$2,550	\$2,700	\$150
10-4610-3519	461-003	Park Utilities	\$2,700	\$3,500	\$3,500	\$0
10-4610-3516	461-004	Pool Expenses: Utilities	\$7,395	\$8,000	\$8,000	\$0
10-4610-3517	461-005	Pool Expenses: Concessions	\$6,442	\$5,200	\$5,200	\$0
10-4610-3608	461-006	Pool Expenses: Repairs and Supplies	\$8,765	\$8,000	\$10,000	\$2,000
10-4610-3518	461-007	Pool Expenses: Pool Chemicals	\$6,146	\$12,000	\$12,000	\$0
10-4610-3609	461-008	Park Supplies/Maintenance	\$24,373	\$20,000	\$20,000	\$0
10-4610-3506	461-011	Miscellaneous	\$177	\$2,365	\$500	(\$1,865)
10-4610-3522	461-014	New Market Community Center Utilities	\$9,778	\$10,000	\$10,000	\$0
10-4610-3523	461-015	NMCC Supplies/Maintenance	\$3,690	\$6,000	\$6,000	\$0
10-4610-3524	461-016	NMCC Miscellaneous	\$0	\$500	\$500	\$0
		Parks and Recreation Total	\$102,301	\$111,215	\$113,400	\$2,185

FY24-25 Budget Draft

GENERAL FUND EXPENDITURES			2022-2023	2023-2024	2024-2025	Changes
New Account	Old Account		Actual Expenses	Amended Budget	Proposed Budget	\$ Increase (Decrease)
<i>Sanitation</i>						
10-4320-3701	432-003	Waste Collection (contractual)	\$128,566	\$134,000	\$142,300	\$8,300
10-4320-3702	432-004	Miscellaneous (fuel surcharge)	\$0	\$1,000	\$1,000	\$0
10-4320-3703	432-005	Landfill Fees	\$29,864	\$43,660	\$35,700	(\$7,960)
		includes Maintenance, WWTP & Rebel Park bulk dumpster				
		Sanitation Total	\$158,430	\$178,660	\$179,000	\$340
<hr/>						
<i>General Fund Debt Service (Principal & Interest)</i>						
10-4950-0002	495-002	Loan Payment - Maintenance Building	\$0	\$17,396	\$68,231	\$50,835
10-4950-0003	495-003	Loan Payment - Public Works Equipment	\$0	\$11,803	\$23,606	\$11,803
	495-000	Loss on Sale of Property	\$52,274			\$0
		General Fund Debt Service Total	\$0	\$29,199	\$91,837	\$62,638

FY24-25 Budget Draft

GENERAL FUND EXPENDITURES		2022-2023	2023-2024	2024-2025	Changes
New Account	Old Account	Actual Expenses	Amended Budget	Proposed Budget	\$ Increase (Decrease)
<i>American Rescue Plan Act (ARPA)</i>					
10-4820-0001	481-001	American Rescue Plan Act (ARPA) Expenses		\$1,328,658	(\$156,389)
		*East Lee Highway Sidewalk Construction	\$325,000		
		New Market Community Center Improvements	\$300,000		
		Funds to cover deficit for NMCC from sale of Am Legion Bldg	\$45,338		
		Fire Dept. Annual Donation	\$52,000		
		Additional Donation to Fire Dept.	\$5,000		
		Vehicle Lift for Shop	\$12,000		
		X Mark Mowers (2)	\$30,000		
		Pool Improvements / Cover	\$50,000		
		Wood Chipper	\$25,000		
		Funds to cover Public Works Building & Furniture	\$85,000		
		Fencing Impound Lot Police Department	\$4,800		
		Miscellaneous Tools for Public Works	\$15,000		
		LOVEWorks (Sign) Project	\$15,000		
		Congress Street Mural Project	\$35,000		
		Other future projects	\$329,520		
	481-002	ARPA Law Enforce EQ Grant		\$92,000	\$92,000

FY24-25 Budget Draft

GENERAL FUND EXPENDITURES				2022-2023	2023-2024	2024-2025	Changes
New Account	Old Account			Actual Expenses	Amended Budget	Proposed Budget	\$ Increase (Decrease)
<i>General Fund Capital Outlay</i>							
10-4960-3801	496-000	Administrative		\$61,158	\$2,500	\$28,500	\$26,000
		Payroll Conversion, HR & Employee Self-Service Portal 50%	\$2,500				
		Town Hall Interior Painting (Hildreth fund)	\$6,000				
		Town Hall Parking Lot Maintenance	\$0				
		New Server	\$20,000				
10-4960-3802	496-001	Public Works		\$121,550	\$1,154,660	\$175,000	(\$979,660)
		East Lee Highway Sidewalk Construction	\$175,000				
10-4960-3803	496-002	Public Safety		\$0	\$0	\$0	\$0
10-4960-3804	496-003	Engineering		\$0	\$0	\$0	\$0

FY24-25 Budget Draft

GENERAL FUND EXPENDITURES		2022-2023 Actual Expenses	2023-2024 Amended Budget	2024-2025 Proposed Budget	Changes \$ Increase (Decrease)		
New Account	Old Account						
10-4960-3805	496-005	Community Park Improvements		\$21,059	\$64,500	\$20,000	(\$44,500)
		Facility Improvements, excluding pool	\$20,000				
10-4960-3806	496-006	Contingency		\$7,517	\$15,000	\$7,500	(\$7,500)
		Includes General Gov't and Parks					
10-4960-3812	496-012	Cultural and Economic Development		\$0	\$0	\$0	\$0
			\$0				
10-4960-3811	496-011	Community Park Improvements Carryover		\$0	\$40,000	\$0	(\$40,000)
10-4960-3815	496-016	Transfer to WS Fund			\$0	\$0	\$0
10-4960-3816	496-017	Public Works Carryover		\$0	\$0	\$0	\$0
		General Fund Capital Outlay Total		\$211,284	\$1,276,660	\$231,000	(\$1,045,660)
		*Equipment to be financed					
TOTAL GENERAL FUND EXPENDITURES		\$2,536,957	\$4,947,562	\$3,910,734	(\$1,036,828)		
		(\$195,097)	\$102,522	\$0			
							-20.96%

FY24-25 Budget Draft

WATER/SEWER ENTERPRISE FUND REVENUE			2022-2023	2023-2024	2024-2025	Changes
New Account	Old Account		Actual Revenue	Amended Budget	Proposed Budget	\$ Increase (Decrease)
20-3910-2200	391-000	Water Service Billing	\$949,186.18	\$954,000	\$1,016,000	\$62,000
20-3910-2201	391-001	Sewer Service Billing	\$1,075,076.26	\$1,107,700	\$1,181,000	\$73,300
20-3920-2210	392-000	Water Connection Fees	\$14,000.00	\$4,000	\$12,000	\$8,000
20-3920-2211	392-001	Sewer Connection Fees	\$12,000.00	\$6,000	\$18,000	\$12,000
20-3930-2213	393-000	Connect/Reconnect Fees	\$9,304.63	\$6,000	\$11,000	\$5,000
20-3970-2215	397-000	Penalties	\$22,701.54	\$23,000	\$23,000	\$0
20-3980-2216	398-000	Inspection Fees	\$0.00	\$0	\$0	\$0
20-3950-2214	395-000	Miscellaneous	\$0.00	\$0	\$0	\$0
20-3920-2212	392-002	Meter Charge	\$4,147.14	\$515	\$3,090	\$2,575
20-3410-2102	395-002	Capital Reserve Funds	\$0.00	\$0	\$0	\$0
20-3960-2101	395-006	Transfer from General Fund	\$0.00	\$0	\$0	\$0
20-3150-2040	394-000	Interest on Savings	\$2,339.40	\$7,771	\$7,771	\$0
20-3960-2105	394-004	American Rescue Plan Act (ARPA)	\$216,594.21	\$0	\$35,500	\$35,500
20-3960-2104	396-001	Loan Proceeds - Water Tank & Improvements	\$0.00	\$4,030,000	\$4,030,000	\$0
20-3960-2106	396-002	Loan Proceeds - Misc Public Works Equipment	\$0.00	\$315,000		(\$315,000)
TOTAL ENTERPRISE FUND REVENUE			\$2,305,349	\$6,453,986	\$6,337,361	(\$116,625)

-1.81%

FY24-25 Budget Draft

WATER/SEWER ENTERPRISE FUND EXPENSES		2022-2023	2023-2024	2024-2025	Changes	
New	Old	Actual	Amended	Proposed	\$ Increase	
Account	Account	Expenses	Budget	Budget	(Decrease)	
<i>Water Department</i>						
20-7100-3101	710-001	Salaries	\$124,018	\$174,812	\$183,500	\$8,688
20-7100-3201	710-002	Fringe Benefits	\$58,814	\$85,242	\$87,300	\$2,058
20-7100-3522	710-003	Well System: Utilities	\$44,588	\$44,300	\$44,300	\$0
20-7100-3610	710-004	Well System: Repairs	\$5,304	\$5,000	\$5,000	\$0
20-7100-3523	710-005	Well System: Chemicals	\$3,102	\$27,000	\$27,000	\$0
20-7100-3524	710-006	<small>Chlorine gas and minimal liquid chlorine</small> Water Treatment Plant Utilities	\$48,434	\$46,000	\$46,000	\$0
20-7100-3614	710-007	Water Meters	\$19,245	\$12,000	\$0	(\$12,000)
20-7100-3611	710-008	Treatment Plant Supplies and Materials	\$16,874	\$16,000	\$16,000	\$0
20-7100-3612	710-009	Distribution System Supplies and Materials	\$25,083	\$25,306	\$22,000	(\$3,306)
20-7100-3603	710-010	<small>Leak repair, valve replacement, hydrant repair</small> Vehicle Repairs and Main.	\$2,679	\$3,000	\$5,000	\$2,000
20-7100-3604	710-011	Fuel	\$7,761	\$7,541	\$8,000	\$459
20-7100-3613	710-012	Water Treatment Plant Repairs and Maint	\$11,383	\$12,000	\$12,000	\$0
20-7100-3525	710-013	Water Testing (Lab)	\$5,451	\$6,000	\$6,000	\$0
20-7100-3526	710-014	Road Cuts and Repairs	\$28,378	\$30,000	\$30,000	\$0
20-7100-3512	710-015	Uniforms	\$3,396	\$1,200	\$3,600	\$2,400

FY24-25 Budget Draft

		WATER/SEWER ENTERPRISE FUND EXPENSES				
New Account	Old Account		2022-2023 Actual Expenses	2023-2024 Amended Budget	2024-2025 Proposed Budget	Changes \$ Increase (Decrease)
		Outside Contracted Labor	\$12,912	\$9,000	\$9,000	\$0
20-7100-3301	710-016					
		Miscellaneous	\$1,262	\$1,000	\$1,000	\$0
20-7100-3506	710-017					
		Permits and Dues	\$4,303	\$4,000	\$4,000	\$0
20-7100-3527	710-018					
		Office of drinking water, VRWA, DPOR				
		Water Department Total	\$422,987	\$509,401	\$509,700	\$299

FY24-25 Budget Draft

WATER/SEWER ENTERPRISE FUND EXPENSES		2022-2023	2023-2024	2024-2025	Changes	
New Account	Old Account	Actual Expenses	Amended Budget	Proposed Budget	\$ Increase (Decrease)	
<i>Sewer Department</i>						
20-7300-3101	730-001	Salaries	\$89,070	\$115,594	\$119,500	\$3,906
20-7300-3201	730-002	Fringe Benefits	\$39,180	\$50,472	\$51,000	\$528
20-7300-3528	730-003	Lift Station(s) Utilities	\$24,937	\$25,000	\$25,000	\$0
20-7300-3529	730-004	North Fork Pump Station Utilities	\$22,501	\$25,000	\$25,000	\$0
20-7300-3616	730-005	Collection System Supplies, Materials and Repairs	\$14,369	\$12,000	\$12,000	\$0
20-7300-3617	730-007	Lift Station(s) Repairs and Supplies	\$1,925	\$5,000	\$5,000	\$0
20-7300-3525	730-010	Water Tests (Lab)	\$79	\$250	\$250	\$0
20-7300-3512	730-012	Uniforms	\$0	\$500	\$0	(\$500)
20-7300-3603	730-013	Vehicle Repair & Maint	\$875	\$2,000	\$5,000	\$3,000
20-7300-3604	730-014	Fuel	\$0	\$500	\$0	(\$500)
20-7300-3506	730-015	Miscellaneous	\$777	\$1,000	\$1,000	\$0
20-7300-3527	730-016	Permits and Dues	\$0	\$500	\$500	\$0
20-7300-3530	730-017	Broadway Treatment Costs	\$380,603	\$424,000	\$438,416	\$14,416
	730-031	Insurance Recovery Expenses		\$1,367	\$0	(\$1,367)
		Sewer Department Total	\$574,316	\$663,183	\$682,666	\$19,483

FY24-25 Budget Draft

WATER/SEWER ENTERPRISE FUND EXPENSES		2022-2023	2023-2024	2024-2025	Changes	
New	Old	Actual	Amended	Proposed	\$ Increase	
Account	Account	Expenses	Budget	Budget	(Decrease)	
<i>Water/Sewer Administration</i>						
20-7500-3101	750-001	Salaries	\$198,560	\$180,955	\$220,200	\$39,245
20-7500-3102	750-000	Part Time Salaries	\$8,750	\$6,335	\$12,600	\$6,265
20-7500-3201	750-002	Fringe Benefits	\$78,468	\$58,797	\$96,000	\$37,203
20-7500-3502	750-003	Attorney Fees	\$25,454	\$25,000	\$35,000	\$10,000
20-7500-3503	750-004	Audit Fees	\$12,375	\$13,000	\$13,650	\$650
20-7500-3601	750-005	Office Supplies	\$5,762	\$4,000	\$5,000	\$1,000
20-7500-3509	750-006	Postage	\$7,050	\$7,500	\$7,500	\$0
20-7500-3520	750-007	VRSA Insurance	\$41,248	\$42,500	\$45,200	\$2,700
20-7500-3504	750-008	Continuing Education	\$100	\$2,500	\$2,500	\$0
20-7500-3301	750-009	Contractual Services	\$35,163	\$57,000	\$43,000	(\$14,000)
20-7500-3506	750-010	Miscellaneous	\$81	\$700	\$776	\$76
20-7500-3507	750-014	Bank Fees	\$13,779	\$12,000	\$2,000	(\$10,000)
Water/Sewer Administration Total			\$426,790	\$410,287	\$483,426	\$73,139

FY24-25 Budget Draft

		WATER/SEWER ENTERPRISE FUND EXPENSES		2022-2023	2023-2024	2024-2025	Changes
New	Old			Actual	Amended	Proposed	\$ Increase
Account	Account			Expenses	Budget	Budget	(Decrease)
<i>Water/Sewer Debt Service (Principal & Interest)</i>							
20-7600-3906	760-006	RLF Force Main/Pump station and I&I Project		\$125,677	\$126,000	\$126,000	\$0
			Through November 2030				
20-7600-3907	760-011	VRA Gen Oblign series 2019B		\$147,150	\$151,769	\$151,003	(\$766)
			Through April 2030				
20-7600-3908	760-012	VDH Loan - Water Tank & Improvemenets		\$0	\$0	\$0	\$0
20-7600-3909	760-013	Loan Payment - Public Works Equipment			\$19,568	\$39,136	\$19,568
		Water/Sewer Debt Service Total		\$272,827	\$297,337	\$314,069	\$18,802
<hr/>							
<i>American Rescue Plan Act (ARPA)</i>							
20-4820-0001	755-000	American Rescue Plan Act (ARPA) Expenses		\$216,594	\$0	\$35,500	\$35,500
			Congress Street Sewer Project \$35,500				

FY24-25 Budget Draft

WATER/SEWER ENTERPRISE FUND EXPENSES		2022-2023	2023-2024	2024-2025	Changes		
New	Old	Actual	Amended	Proposed	\$ Increase		
Account	Account	Expenses	Budget	Budget	(Decrease)		
<i>Water/Sewer Capital Outlay</i>							
20-7710-3807	771-000	Water Department		\$408,299	\$4,280,521	\$4,188,000	(\$92,521)
		Valve/meter/hydrant replacement	\$15,000				
		New Water Storage Tank - Engineering/Construction	\$4,030,000				
		Water Filter Membrand and Gasket Replacement(Restricted Fund)	\$25,000				
		Water Meter Upgrades 4 Year Plan	\$38,000				
		Leak Detection, Valve, Watermain Replacement, Repairs	\$30,000				
		Distribution System Maintenance	\$50,000				
20-7710-3808	771-001	Sewer Department		\$53,757	\$185,720	\$95,500	(\$90,220)
		Collection System Improvements	\$60,000				
		Congress Street Sewer Project	\$35,500				
20-7710-3809	771-006	Civil Engineering		\$0	\$25,000	\$10,000	(\$15,000)
20-7710-3810	771-007	Water Contingency		\$6,724	\$10,000	\$8,000	(\$2,000)
20-7710-3811	771-008	Sewer Contingency		\$0	\$10,000	\$8,000	(\$2,000)
	771-009	W/S Administration		\$0	\$2,500	\$2,500	\$0
		Payroll Conversion, HR & Employee Self-Service Portal 50%	\$2,500				

FY24-25 Budget Draft

		WATER/SEWER ENTERPRISE FUND EXPENSES				
New Account	Old Account		2022-2023 Actual Expenses	2023-2024 Amended Budget	2024-2025 Proposed Budget	Changes \$ Increase (Decrease)
20-7710-3815	771-014	Water/Sewer Department Carryover	\$59,079	\$18,707	\$0	(\$18,707)
		Water/Sewer Capital Outlay Total	\$527,859	\$4,532,448	\$4,312,000	(\$220,448)
		*Equipment to be financed				
		TOTAL ENTERPRISE FUND EXPENDITURES	\$2,441,373	\$6,412,656	\$6,337,361	(\$75,295)
			(\$136,024)	\$41,330	\$0	
						-1.17%

Proposed Increases to Utility Account Fees & Water/Sewer Rates

Utility Account Fee Increases:

In-Town Water/Sewer Deposit: \$175.00 to \$225.00
 Out-of-Town (Water Service Only Deposit): \$100.00 to \$125.00
 Out-of-Town (Water & Sewer Service Deposit): \$175.00 to \$225.00
 Reconnect Fee for Service Shut off (Failure to Pay): \$35.00 to \$50.00

WATER USER FEES

<u>Monthly Rates For:</u>	<u>Current Rates</u>	<u>2024 Rates</u>	<u>% Change</u>
<u>In Town</u>			
First 1,700 gal. (Minimum charge)	\$18.55	\$19.48	+5%
Over 1,700 gal.	\$7.63/1000 gal.	\$8.01/1000 gal.	+5%
<u>Out-of-Town</u>			
First 1,700 gal. (Minimum charge)	27.83	\$29.22	+5%
Over 1,700 gal.	\$11.45/1000 gal.	\$12.02/1000 gal.	+5%
<u>Bulk Water Purchases</u>			
First 1,000 gal. (Minimum charge)	\$47.65	\$50.03	
Over 1,000 gal	\$23.83/1,000 gal.	\$25.02/1000gal	

SEWER USER FEES

<u>Monthly Rates For:</u>	<u>Current Rates</u>	<u>2024 Rates</u>	<u>% Change</u>
<u>In Town</u>			
First 1,700 gal. (Minimum charge)	\$34.87	\$36.61	+5%
Over 1,700 gal.	\$16.97/1,000 gal.	\$17.82/1,000 gal.	+5%
<u>Out-of-Town</u>			
First 1,700 gal. (Minimum charge)	\$61.03	\$64.08	+5%
Over 1,700 gal.	\$29.70/1,000 gal.	\$31.19/1,000 gal.	+5%

I certify that I am the Clerk of the Town of New Market, Virginia, and that the foregoing is a true copy of a motion adopted by the Town Council of the Town of New Market, Virginia on this date, upon the following vote:

<u>AYE</u>	<u>NAY</u>	<u>ABSTAIN</u>	<u>NOT PRESENT</u>	<u>MEMBER</u>	<u>MADE MOTION</u>	<u>SECOND</u>
_____	_____	_____	_____	Janice Hannah	_____	_____
_____	_____	_____	_____	Peggy Harkness	_____	_____
_____	_____	_____	_____	Peter Hughes	_____	_____
_____	_____	_____	_____	Bob King	_____	_____
_____	_____	_____	_____	Daryl Watkins	_____	_____
_____	_____	_____	_____	Scott Wymer	_____	_____
_____	_____	_____	_____	Larry Bompiani, Mayor*	_____	_____

_____	_____
Date	Clerk

CERTIFICATION RESOLUTION

With respect to the just-concluded closed session, and to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements under The Virginia Freedom of Information Act and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the Town Council.

<u>AYE</u>	<u>NAY</u>	<u>ABSTAIN</u>	<u>NOT PRESENT</u>	<u>MEMBER</u>	<u>MADE MOTION</u>	<u>SECOND</u>
_____	_____	_____	_____	Janice Hannah	_____	_____
_____	_____	_____	_____	Peggy Harkness	_____	_____
_____	_____	_____	_____	Peter Hughes	_____	_____
_____	_____	_____	_____	Bob King	_____	_____
_____	_____	_____	_____	Daryl Watkins	_____	_____
_____	_____	_____	_____	Scott Wymer	_____	_____
_____	_____	_____	_____	Larry Bompiani, Mayor*	_____	_____

_____	_____
Date	Clerk

Note: Any member who does not intend to vote “aye” must so state prior to vote and indicate the substance of the departure that, in his judgment, has taken place. This statement must be recorded in the minutes.