

1 **Minutes of the New Market**  
2 **Town Council Meeting**  
3 **Tuesday, January 17, 2023**  
4 **6:30 pm**  
5

6 The New Market Town Council met in the Council Chambers of the Arthur L.  
7 Hildreth, Jr. Municipal Building on Tuesday, January 17, 2023 with the following  
8 members present: Mayor Larry Bompiani, Vice-Mayor Peggy Harkness, Daryl Watkins,  
9 Bob King, and Peter Hughes. Council Members Janice Hannah and Scott Wymer were  
10 absent.

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12 Town Attorney – Jason Ham  
13 Town Manager – J. Todd Walters  
14 Town Treasurer – Teresa Green  
15 Administrative Assistant – Donna Lohr  
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17 Mayor Bompiani called the meeting to order and established a quorum with four  
18 members present. The Pledge of Allegiance was recited in unison. Mayor Bompiani  
19 welcomed all visitors and guests.  
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21 **Approval of the Agenda:**  
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23 **Mr. Watkins made a motion to approve the agenda as presented. Mr.**  
24 **Hughes seconded the motion which passed on a unanimous 4-0 voice vote.**  
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26 **Consent Agenda:**

27 **Mr. King moved to approve the Consent Agenda which included the minutes**  
28 **from the December 19, 2022 Meeting of the Town Council, the minutes from the**  
29 **January 9, 2023 Special Called Meeting of the New Market Town Council and the**  
30 **Financial Statements for December 2022. Mr. Hughes seconded the motion which**  
31 **carried on a unanimous 4-0 voice vote.**  
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33 **Public Hearing:**  
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35 No public hearings scheduled.  
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37 **Citizen Comments and Petitions:**  
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39 Ms. Stephanie Seekford, president of the New Market Volunteer Fire & Rescue  
40 Department gave a brief powerpoint presentation summarizing the statistics of call  
41 volume for the department over the past month. A total of eighty-two calls were handled  
42 within New Market. Statistics on total calls from the past year were also presented.  
43 Some photos were presented showing calls handled and events that took place. Ms.  
44 Seekford fielded a few questions from Council Members regarding a recent house fire in  
45 Rockingham County. It was noted that New Market Fire & Rescue was first on the scene  
46 of that fire. A copy of the Fire & Rescue Department's presentation is on file with the  
47 minutes.  
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49 There were no comments emailed from the public to the Town Manager.

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**Committee Reports:**

There were no committee reports.

**Staff Reports:**

**1. Public Works Department Monthly Report – Mr. J. D. Fadley**

Mr. Fadley gave a power point presentation summarizing the projects on which his department had worked over the past month. The Maintenance Department handled sewer backups in the area of 9584 John Sevier Road and another one at 9455 Shenandoah Drive. The Maintenance Department also worked on taking down Christmas lights and decorations, the water line project on Fairway Drive, and heavy trash collection, as well as handling the regular cleaning of the park restrooms, street and sidewalk maintenance. The Water Department replaced and programmed a processor and power supply on CMF unit #2, calibrated instrumentation at the water plant and wells, removed a blockage from pump 1 at Campbell Pump Station, completed annual DEQ well reports, and cleaned CMF 1 and 2 membranes. Mr. Fadley also noted that Daniel Dellinger passed his Class 4 Waterworks Operator Exam. A copy of Mr. Fadley’s report is on file with the minutes.

**2. Planning Department Monthly Report – J. Todd Walters**

Mr. Walters commented that he had a permit under review for 9470 S. Congress Street for a short-term rental. He then mentioned that Planning Commission members had reviewed the Food Truck Ordinance at their regular monthly meeting and they voted approval for a public hearing to be scheduled. Also discussed at the Planning Commission Meeting was a conditional use permit application by Creek Village Investments for the Village at Smith Creek/Courtyard Terrace. Mr. Walters mentioned that Planning Commission members also agreed to revisit the Short Term Rental Ordinance at the request of a citizen who wishes to have a short-term rental in an R-1 zoning district. A copy of Mr. Walters’ presentation is on file with the minutes.

**3. Public Safety Monthly Report – Chief Chris Rinker**

Chief Rinker gave a brief powerpoint presentation highlighting the statistics for the month of December 2022 as well as some notable events for the month. During December the Police Department provided a presence during the ‘Tis the Season Event in the Community Park as well as the Flashlight Candy Cane Hunt. Officers also attended several different trainings during the month. A copy of Chief Rinker’s report is on file with the minutes.

**4. Events & Marketing Monthly Report – Mrs. Amber Smoot**

Mrs. Smoot was unable to attend the meeting so her report will be presented at next month’s meeting.

**Action Items:**

The first action item on the agenda was the discussion and consideration of appointments to the Planning Commission.

**Mr. Hughes made a motion to re-appoint Mr. Larry Hale, Harry Wine, Jr., and George Daugharty to the Planning Commission for a four-year term which will**

99 **expire at the end of December 2026. Mr. King seconded the motion which passed on**  
100 **the following unanimous 4-0 roll call vote:**

101				
102	<b>Mr. Watkins</b>	<b>Aye</b>	<b>Mrs. Harkness</b>	<b>Aye</b>
103	<b>Mr. Hughes</b>	<b>Aye</b>		
104	<b>Mr. King</b>	<b>Aye</b>		
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106 The second item on the agenda was the discussion and consideration of  
107 Resolution #246, A Joint Resolution of Shenandoah County and the Town of New  
108 Market regarding a VDOT Revenue Sharing Project for the construction of Route 211,  
109 Lee Highway Sidewalk Improvements. Mr. Ham remarked that in 2019 the County  
110 passed a resolution agreeing to apply for the Town for revenue sharing for the Rt. 211  
111 sidewalk improvements. It is a revenue-sharing 50-50 matching funds project. The  
112 Town pays \$175,000 and VDOT pays \$175,000. Now it will probably be more than that  
113 for the Town. VDOT now wants the County to be financially responsible for the entire  
114 project. That is pretty different from what the County agreed to do in 2019. Mr. Ham  
115 has provided a joint resolution that the Town will hopefully pass this evening and which  
116 the County can consider passing at their meeting next week. Part of the agreement is that  
117 the County will sign the documents for VDOT which state that the County is responsible  
118 for the project. This resolution states that if the County has to pay, the Town will pay the  
119 County back. This is a reimbursement agreement basically. Mr. Walters stated that the  
120 reason the Town can't be responsible for this project is due to the size of the Town's  
121 population and the fact that the Town doesn't maintain its own streets. Nothing has  
122 changed other than these documents and this agreement have been added, but the ultimate  
123 responsibility will be the Town of New Market's. The Town has to bid and manage the  
124 project and see that it gets done on time. If it does not, then the Town is acknowledging  
125 to the County that the Town of New Market is financially responsible. Mr. Walters  
126 stated that the revenue sharing is a 50-50 match and based on the original estimate that  
127 cost was \$350,000, but it is already known that the project will cost more than that due to  
128 price escalation. VDOT is only committing to \$175,000 so the Town will have to pay the  
129 rest. Mr. Walters advised that there are times when VDOT has extra money and the  
130 Town could request that VDOT possibly provide extra funds toward the project.  
131 Mr. Hughes asked if there is an option to back out if the costs become too exorbitant.  
132 Mr. Walters explained that the Town has to commit to the project and then VDOT will  
133 issue a notice to proceed. Mr. Walters stated he could ask the VDOT representative if  
134 the cost becomes too high for the Town to be able to fund if the Town can back out of the  
135 project. The Town may be able to ask VDOT if they can phase the project if the entire  
136 project becomes too expensive to be able to fund.

137 **Mrs. Harkness made a motion to accept Resolution #246, A Joint Resolution**  
138 **of Shenandoah County and the Town of New Market regarding a VDOT Revenue**  
139 **Sharing Project for the Construction of Route 211, Lee Highway Sidewalk**  
140 **Improvements. Mr. Hughes seconded the motion which passed on the following**  
141 **unanimous 4-0 roll call vote:**

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143	<b>Mrs. Harkness</b>	<b>Aye</b>	<b>Mr. Watkins</b>	<b>Aye</b>
144	<b>Mr. King</b>	<b>Aye</b>		
145	<b>Mr. Hughes</b>	<b>Aye</b>		
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148 **Mayor's Comments:**

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150 Mayor Bompiani thanked New Market Fire and Rescue for their work and  
151 service. He also thanked the public works staff for their work in making the Town  
152 attractive.

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154 **Council Comments:**

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156 Mr. Watkins stated that he has a friend who lives in Century Village and she had  
157 recently been paid a welfare visit by the Police Department. She stated that they were  
158 very professional and kind and they made a great impression on her.

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160 **Staff Comments:**

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162 Mr. Walters commented that he should have paperwork from DHCD regarding  
163 the planning grant for the Community Center within the next few days. He also stated  
164 that the water project is scheduled to be bid on February 6, 2023.

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166 **Closed Meeting:** No Closed Meetings.

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168 **Adjournment:**

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170 **With no further business to discuss, at 7:04 p.m. Mr. Watkins made a motion**  
171 **to adjourn the meeting. Mr. King seconded the motion which carried on a**  
172 **unanimous 4-0 voice vote.**

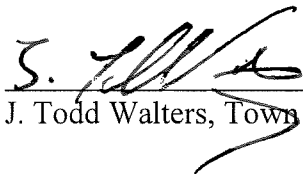
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J. Todd Walters, Town Clerk

  
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Larry Bompiani, Mayor