

1 **Minutes of the New Market**
2 **Town Council Meeting**
3 **Monday, December 19, 2022**
4 **6:30 pm**
5

6 The New Market Town Council met in the Council Chambers of the Arthur L.
7 Hildreth, Jr. Municipal Building on Monday, December 19, 2022 with the following
8 members present: Mayor Larry Bompiani, Vice-Mayor Peggy Harkness, Janice Hannah,
9 Daryl Watkins, Bob King, Peter Hughes, and Scott Wymer.

10
11 Town Attorney – Jason A. Botkins
12 Town Manager – J. Todd Walters
13 Town Treasurer – Teresa Green
14 Administrative Assistant – Donna Lohr
15

16 Mayor Bompiani called the meeting to order and established a quorum with all
17 members present. The Pledge of Allegiance was recited in unison. Mayor Bompiani
18 welcomed all visitors and guests.
19

20 **Approval of the Agenda:**

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22 **Mr. Wymer made a motion to approve the agenda as presented. Mr. Hughes**
23 **seconded the motion which passed on a unanimous 6-0 voice vote.**
24

25 **Consent Agenda:**

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27 **Mr. Wymer moved to approve the Consent Agenda which included the**
28 **minutes from the November 21, 2022 Meeting of the Town Council, the minutes**
29 **from the December 5, 2022 Work Session of the New Market Town Council and the**
30 **Financial Statements for November 2022. Mr. Hughes seconded the motion which**
31 **carried on a unanimous 6-0 voice vote.**
32

33 **Public Hearing:**

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35 **At 6:32 p.m., Mayor Bompiani opened the public hearing which was to hear**
36 **comments on the proposed 2022-2023 Budget Amendment #1.** There were no
37 comments from members of the public. No comments were emailed to Mr. Walters. **At**
38 **6:33 p.m., Mayor Bompiani closed the public hearing.**
39

40 **Citizen Comments and Petitions:**

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42 Mr. Jeff Mongold with the New Market Volunteer Fire & Rescue Department
43 gave a brief power point presentation summarizing the statistics of call volume for the
44 department over the past month as well as events and projects for the department. A
45 copy of Mr. Mongold's presentation is on file with the minutes.

46 There were no comments emailed from the public to the Town Manager.

47 Mr. Hughes asked Mr. Mongold if he could provide statistics specifically on calls
48 that occur within the Town Limits of New Market for future presentations.
49

50 **Committee Reports:**

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52 There were no committee reports.

53
54 **Staff Reports:**

55
56 **1. Public Works Department Monthly Report – Mr. J. D. Fadley**

57 Mr. Fadley gave a power point presentation summarizing the projects on which
58 his department had worked over the past month. The Maintenance Department repaired a
59 water leak at 9312 North Congress Street, repaired a sewer lateral at 9656 John Sevier
60 Road, worked on Christmas lights and decorations, continued work on the water line
61 project on Fairway Drive, and conducted street sweeping. The Water Department
62 repaired and epoxy coated the floor at the SVA Well, replaced the main processor, output
63 card, and power supply at the Water Plant, replaced the power supply on CMF #1, and
64 replaced the control air pump at Stirewalt Pump Station. The corrosion control system
65 has been installed by engineers and has received approval by the VDH. Equipment at the
66 wells and pump stations that was affected by the power surge and outage was reset and
67 reprogrammed. Additionally, a leak was repaired on the side of the raw water tank at the
68 water plant. A copy of Mr. Fadley’s report is on file with the minutes.

69
70 **2. Planning Department Monthly Report – J. Todd Walters**

71 Mr. Walters mentioned a few permits he had worked on over the past month.
72 Permits issued included a sign permit for Subway, a fence permit for 236 Periwinkle
73 Drive, and a permit for an out-building at 9298 John Sevier Road. Mr. Walters was also
74 currently reviewing applications for permits for a change of use at 9531 Congress Street
75 for a short-term rental, as well as a permit for a new home at Lot 45 on Woodbine Way.
76 Mr. Walters also advised council members that no new applications had been received for
77 the Town Planner position.

78
79 **3. Public Safety Monthly Report – Chief Chris Rinker**

80 Chief Rinker gave a brief power point presentation highlighting the statistics for
81 the month of November 2022 as well as some notable events for the month. During
82 November, Chief Rinker and his facility dog visited the New Market Rotary Club,
83 attended an event at Honey Run Elementary School for Veterans Day, and Chief Rinker
84 provided wellness presentations at two different organizations. Sergeant Smoot attended
85 Leadership Training at the CSCJTA. A copy of Chief Rinker’s report is on file with the
86 minutes.

87
88 **4. Events & Marketing Monthly Report – Mrs. Amber Smoot**

89 Mrs. Smoot provided a brief power point presentation summarizing events and
90 projects from the past month. Town events included the Tis the Season activities and the
91 Flashlight Candy Cane Hunt. The Traipse App-Walking Tour Brochure is now active
92 and had a soft open on December 3rd. Other projects on which Mrs. Smoot is working
93 include review of the new website and review of details for the Wayfinding Signage
94 project. A copy of Mrs. Smoot’s presentation is on file with the minutes.

95
96 **Action Items:**

98 The first action item on the agenda was the discussion and consideration of
99 Budget Amendment #1 for FY 22-23. Mr. Walters mentioned that nothing had changed
100 from the work session where council had discussed the budget amendment. The budget
101 amendment shows a reduction in Meals Tax due to Burger King closing. It also includes
102 funds from the sale of the American Legion Building, the changing of the ARPA funds,
103 and an increase in the Façade Enhancement Grant funds as requested by Council.

104 **Mrs. Harkness made a motion to accept Budget Amendment #1 for FY 22-23,**
105 **as proposed. Mr. Hughes seconded the motion which passed on the following 6-0**
106 **roll call vote:**

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|-----|--------------------|------------|----------------------|------------|
| 107 | | | | |
| 108 | Mr. Wymer | Aye | Mr. Hughes | Aye |
| 109 | Mrs. Hannah | Aye | Mr. King | Aye |
| 110 | Mr. Watkins | Aye | Mrs. Harkness | Aye |
| 111 | | | | |

112 **Mayor's Comments:**

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114 Mayor Bompiani stated that Council has great confidence in Town Treasurer,
115 Teresa Green and the job that she does. He thanked Mrs. Green for her work on the
116 Budget Amendment and for the work that she is doing every day.

117 Mayor Bompiani thanked Council for their work and dedication to the Town. He
118 also thanked Town staff for their work. He mentioned that he appreciated the Public
119 Works staff coming out at night to repair a water leak recently at a location on Congress
120 Street. This work does not go unnoticed by the Mayor and Council.

121 He remarked that he is looking forward to 2023!

122

123 **Council Comments:**

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125 Mr. Hughes commented that the Town has looked really good this season, even
126 better than in past years. He thanked the Public Works Department for their work in the
127 cold on the Fairway Drive Water Line Project.

128 Mr. Watkins thanked Public Works Staff for recently sweeping the streets.

129

130 **Staff Comments:**

131

132 Mr. Walters commented that he does have 90% plans from Ramboll for the water
133 project. Johnny and J.D. are currently reviewing those plans. Mr. Walters is hopeful that
134 staff can meet with the engineer within the next two weeks and then the Town will be
135 close to getting the project out for bid. That bid will be out for 45-60 days.

136 Mr. Walters mentioned that he also has 90% plans for the Public Works Building. The
137 drawings were submitted to the County last week and a brief meeting with the County
138 was held as well. Staff is hoping to have the steel specifications and plans soon. Those
139 plans must be turned into the County as well. Those specifications have been promised
140 to the engineer this week. Pricing will be included with those plans. This will help staff
141 determine if the project can stay within the budgeted amount.

142 Mr. Walters has not heard back from VDOT on a schedule as far as the traffic study goes.
143 He expects to receive a revised schedule from them after the first of the year.

144 Mr. Walters advised that the Community Center leases have been revised. Mr. Walters
145 plans to meet with each tenant to discuss the new leases, which are month-to-month
146 leases.

147 Mr. Walters also mentioned that he has not heard back from DHCD regarding when he
148 can meet with them regarding the Community Center. Mr. Walters would like to bid that
149 project out the first part of 2023.

150 Mr. Walters stated that he appreciates having the support of Town Council and staff. He
151 thanked Mrs. Green for all she does. He is looking forward to 2023. He also wished
152 everyone a Merry Christmas and Happy New Year.

153

154 **Closed Meeting:** No Closed Meetings.

155

156 **Adjournment:**

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158 **With no further business to discuss, at 7:12 p.m. Mr. Wymer made a motion**
159 **to adjourn the meeting. Mr. King seconded the motion which carried on a**
160 **unanimous 6-0 voice vote.**


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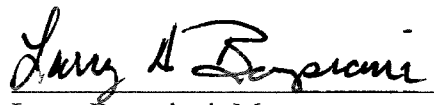
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J. Todd Walters, Town Clerk



Larry Bompiani, Mayor